



Naga Housing Business Center  
 Acquired Assets Division  
 2F ALDP Building, Roxas Avenue,  
 Diversion Road, Naga City, Camarines Sur

## INVITATION TO BID

April 23, 2024

The Pag-IBIG Fund Committee on Disposition of Acquired Assets hereby invites interested bidders who would like to purchase Pag-IBIG Fund acquired assets through Sealed Public Auction:

TRANCHE	AREAS	NO. OF UNITS	PERIOD OF ACCEPTANCE OF BID OFFERS	OPENING OF BID OFFERS
22	ALBAY SORSOGON CATANDUANES CAMARINES SUR CAMARINES NORTE	17	May 15, 2024 – May 21, 2024	May 22, 2024

### GENERAL GUIDELINES

- Interested parties are required to secure copies of **OFFER TO BID** from the Acquired Asset counter servicing, at 2ND FLOOR, ALDP BLDG., ROXAS AVENUE, DIVERSION ROAD, NAGA CITY, CAMARINES SUR or may download the forms at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph).
- Properties shall be sold on an "**AS IS, WHERE IS**" basis which means that the bidder accepts whatever the physical status of the property/ies (including whether it is occupied or not).
- All interested buyers are encouraged to inspect the property/ies before tendering their offer/s. The list of the properties may be viewed at [www.pagibigfund.gov.ph/aa/aa.aspx](http://www.pagibigfund.gov.ph/aa/aa.aspx).
- Discounts shall be given to winning bidders depending on their chosen mode of purchase, as follows:

MODE OF PAYMENT	ADDITIONAL DISCOUNT
CASH	20%
SHORT TERM INSTALLMENT	10%
LONG TERM INSTALLMENT	None

- Bidders are also encouraged to visit our website, [www.pagibigfund.gov.ph/aa/aa.aspx](http://www.pagibigfund.gov.ph/aa/aa.aspx) five (5) days prior the actual auction date, to check whether there are any erratum posted on the list of properties posted under the sealed public auction.
- Bidders shall be required to register at the Acquired Asset frontline counter servicing (2ND FLOOR, ALDP BLDG., ROXAS AVENUE, DIVERSION ROAD, NAGA CITY, CAMARINES SUR) prior to dropping of sealed bid offer/s. Only bid offers from registered bidders shall be accepted and a registration stub will be issued as proof of registration.
- Acceptance of sealed bid offer/s shall be from **8:00 AM to 5:00 PM** starting **May 15, 2024** until **May 21, 2024 except holidays and weekends**. Bidders are advised to submit their proposals together with a photocopy of their valid Identification (ID) card and latest proof of income only on the scheduled date of batch. No proposals shall be accepted earlier or later than the scheduled date.
- Bidders may designate their Authorized Representatives, provided they shall issue the following documents:



- a. Notarized Special Power of Attorney (SPA) for individual bidder. The SPA for bidding may be downloaded at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph) (Other properties for sale – Disposition of Acquired Assets for Public Auction). Also, if the bidder is based or is currently working abroad, SPA must be notarized at the Philippine Consular Office.
- b. Secretary's Certificate for company-bidder.

NOTE: The suggested template of the said documents may be downloaded at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph).

9. The bidder shall state in words and in figures the amount of his/her bid offer and his/her chosen mode of payment in the Offer to Bid form. The **BID OFFER** shall not be lower than the minimum bid set by the Fund.
10. In the absence of a chosen mode of payment, the default mode of payment shall be long-term installment. Likewise, change on the winning bidder's mode of payment shall not be allowed.
11. The determination of winning bidders shall be on **May 22, 2024 at 2ND FLOOR, ALDP BLDG., ROXAS AVENUE, DIVERSION ROAD, NAGA CITY, CAMARINES SUR.**
12. The determination of winning bidders shall be monitored by a representative from **Commission of Audit (COA)**. Attendance of the bidder/s in the venue is not required.
13. The bidder who offers the highest bid shall be declared as the winner.
14. In case there are identical offers constituting the highest bids, the tie shall be resolved by considering the Mode of Payment. The priority in terms of mode of payment shall be as follows:
  - a. Cash;
  - b. Short-Term Installment;
  - c. Long-Term Installment.
15. If there is still a tie after considering the mode of payment, it shall be resolved through toss coin. However, in case there are more than two (2) highest bidders, the tie shall be resolved through draw lots.
16. The result of the sealed public auction shall be released and posted in the Pag-IBIG Fund official website at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph). Bidders are encouraged to check the result on the said website.
17. Any notification sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirements and presumed to be deemed received by the buyer. In this regard, the Bidder shall ensure that the contact number and email address indicated on the Offer to Bid are active. The bidder shall inform Pag-IBIG Fund immediately on any changes on his/her contact number.
18. The winning bidder shall be required to pay his/her **BID BOND** equivalent to **five percent (5%)** of the **BID OFFER** and shall be paid within 3 working days after the publication of the winning bidders. It shall be in Philippine Currency and may be in the form of cash or manager's check payable to Pag-IBIG Fund. It shall likewise serve as the down payment of the winning bidder.
19. For bidders whose bid bond is in the form of a **MANAGER'S CHECK**, they are advised to adhere to the current Bangko Sentral ng Pilipinas' (BSP) memorandum relative to the proper handling of checks: Do not staple, crumple, fold, bind or pin checks.
20. Payment of the remaining ninety five percent (95%) bid offer balance may either be thru any of the following modes:
  - a. **Cash Payment**– the balance of the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).
  - b. **Short Term Installment basis** – the balance of net selling price shall be paid in equal monthly installment and provided the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing period.
  - c. **Long Term Installment** – payment shall be in the form of monthly amortization based on the approved loan term, which may be up to a maximum of thirty (30) years with the following considerations:
    1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;



2. The amount shall be the bidder's bid offer, net of the 5% downpayment;
  3. The buyer shall be required to file his Long Term Installment application and pay the following incidental expenses within thirty (30) calendar days from receipt of the Notice of Award:
    - a. Processing fee of Two Thousand Pesos (P2,000.00);
    - b. Equity, if applicable;
  4. In case the Bid Offer, net of the five percent (5%) bid bond, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from receipt of Notice of Conditional Approval of Sale (NCAS).
  5. Original Borrowers who wish to participate on the Sealed Public Auction shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short term installment basis.
  6. In case the application has been disapproved due to buyer's fault, the 5% bidder's bond shall be forfeited in favor of the Fund.
21. If the winning bidder fails or refuses to push through with the purchase of the property, or fails to pay in full the remaining balance within 30 calendar days from receipt of the Notice of Award (NOA), he shall lose his right as winning bidder and the 5% bidder's bond shall be forfeited in favor of the Fund.
22. The Fund shall declare the next highest bidder as the winning bidder in case the sale to the original winning bidder is cancelled. He shall be required to pay a down payment of 5% of the offered price within 15 calendar days from notification and the remaining ninety five percent (95%) of his/her bid offer within the approved payment period. In the event there are two (2) or more complying bidders, the same rule on resolving ties shall be applied.
23. Interested parties may visit the **ACQUIRED ASSETS DIVISION** or contact **Ms. Pauline G. Coralde** at cellphone numbers **09608619036 / 09198564189 / 09951312517 / 09274241096** or telephone number **(054) 472-3610/472-3561**. You may also email your inquiries for further details at [nagalmrd.aa@pagibigfund.gov.ph](mailto:nagalmrd.aa@pagibigfund.gov.ph).

**PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH BIDS AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.**

**(SGD.) NANETTE GERARDA T. ABILAY**  
Acting Vice President  
OVP – Home Lending Operations - Luzon  
Chairman, Committee on Disposition of  
Acquired Assets



## (NAGA HOUSING BUSINESS CENTER)

## LIST OF ACQUIRED ASSETS FOR PUBLIC BIDDING

Date : April 23, 2024

Publication Batch Number : 2nd Public Bidding - Tranche 22

ITEM NO.	PROPERTY NUMBER	PROPERTY LOCATION	TYPE	TCT/CCT NO.	LOT AREA	FLOOR AREA	MINIMUM BID PRICE	APPRAISAL DATE	REQUIRED GROSS MONTHLY INCOME FOR BIDDERS WHO WILL CHOOSE LONG TERM INSTALLMENT AS MODE OF PAYMENT (Amount is based on minimum bid price, required GMI may change depending on actual Bid Offer)	REMARKS
<b>LOT ONLY / ALBAY</b>										
1.	805218101600531	Lot 28 Blk. 21 MAYON RIVERA SUBDIVISION SAN ISIDRO SANTO DOMINGO (LIBOG) ALBAY REGION 5 (BICOL REGION) 4508	Lot Only	T-132275	861	0	1,472,310.00	05/10/2023	25,900.76	For consolidation of title.
<b>DOUBLE ATTACHED / ALBAY</b>										
2.	805218101600624	Lot 02 Blk. 04 OUR LADY'S VILLAGE ANNEX BGY. 58 - BURAGWIS LEGAZPI CITY ALBAY REGION 5 (BICOL REGION) 4500	Double Attached	085-2017000721	87	60	1,149,570.00	01/20/2024	20,223.14	HDMF Title - Occupied
<b>SINGLE ATTACHED / ALBAY</b>										
3.	852202001140001	Lot 5 Blk. 9 GUINOBATAN PALM VILLAGE TRAVESIA GUINOBATAN ALBAY REGION 5 (BICOL REGION) 4503	Single Attached	T-155322	130	52.5	1,216,350.00	06/08/2023	21,397.93	For consolidation of title - Occupied
<b>LOT ONLY / SORSOGON</b>										
4.	805218101600369	Lot 05 Blk. 02 ST. ANTHONY SUBDIVISION COGON JUBAN SORSOGON REGION 5 (BICOL REGION) 4703	Lot Only	T-33702	141	0	355,320.00	07/18/2023	6,250.76	For consolidation of title.
5.	805218101600295	Lot 14 Blk. 11 ARCHOMES (MARI VILLE) SUBDIVISION DANLOG PILAR SORSOGON REGION 5 (BICOL REGION) 4714	Lot Only	T-65346	80	0	252,000.00	06/01/2023	4,433.16	For consolidation of title.
6.	805218101600373	Lot 24 Blk. 65 OUR LADY'S VILLAGE SUBDIVISION PANGPANG SORSOGON CITY SORSOGON REGION 5 (BICOL REGION) 4700	Lot Only	T-38662	240	0	1,015,200.00	07/12/2023	17,859.32	For consolidation of title.
7.	805218101600314	Lot 06 Blk. 01 HEDVILLE SUBDIVISION JUBAN SORSOGON REGION 5 (BICOL REGION) 4710	Lot Only	T-49887	200	0	504,000.00	06/09/2023	8,866.33	For consolidation of title.
<b>LOT ONLY / CATANDUANES</b>										
8.	852202306210002	Lot 11 Blk. 5 OUR LADY'S VILLAGE SUBDIVISION-VIRAC CAVINITAN VIRAC (CAPITAL) CATANDUANES REGION 5 (BICOL REGION) 4800	Lot Only	6505	125	0	528,750.00	01/26/2024	9,301.73	For consolidation of title.
9.	852202301310002	Lot 11 Blk. 24 Portion 4 OUR LADYS VILLAGE-VIRAC CAVINITAN VIRAC (CAPITAL) CATANDUANES REGION 5 (BICOL REGION) 4800	Lot Only	(10146) 081-2022000535	70	0	258,300.00	10/04/2023	4,543.99	For consolidation of title.
10.	852202306210001	Lot 12 Blk. 5 OUR LADY'S VILLAGE SUBDIVISION-VIRAC CAVINITAN VIRAC (CAPITAL) CATANDUANES REGION 5 (BICOL REGION) 4800	Lot Only	6506	125	0	528,750.00	01/26/2024	9,301.73	For consolidation of title.
11.	852202301310003	Lot 9 Blk. 24 Portion 4 OUR LADYS VILLAGE-VIRAC CAVINITAN VIRAC (CAPITAL) CATANDUANES REGION 5 (BICOL REGION) 4800	Lot Only	(10144)081-2022000533	70	0	258,300.00	10/04/2023	4,543.99	For consolidation of title.
12.	805218101600608	Lot 04 Blk. 29 OUR LADY'S VILLAGE SUBDIVISION CAVINITAN VIRAC (CAPITAL) CATANDUANES REGION 5 (BICOL REGION) 4800	Lot Only	9700	60	0	221,400.00	10/04/2023	3,894.85	For consolidation of title.
<b>LOT ONLY / CAMARINES SUR</b>										
13.	853202204130001	Lot 2B2B2C7H2B2 NON-SUBDIVISION SAN FRANCISCO OCAMPO CAMARINES SUR REGION 5 (BICOL REGION) 4419	Lot Only	080-2010000723	455	0	859,950.00	01/26/2024	15,128.17	For consolidation of title.
<b>SINGLE ATTACHED / CAMARINES SUR</b>										
14.	853202203170001	Lot 8 Blk. 7 HARMONY HOMES SUBDIVISION BAHAY LIBMANAN CAMARINES SUR REGION 5 (BICOL REGION) 4407	Single Attached	35374	96	30	524,970.00	02/27/2024	9,235.23	CTS - under abatement - Occupied
<b>DUPLEX / CAMARINES SUR</b>										
15.	853202212290010	Lot 15 Blk. 13 Phase 2 IMPERIAL RIDGEVIEW SUBDIVISION PAMUKID SAN FERNANDO CAMARINES SUR REGION 5 (BICOL REGION) 4415	Duplex	24765	80	25.47	287,550.00	10/24/2022	5,058.56	CTS - under abatement - Occupied
<b>LOT ONLY / CAMARINES NORTE</b>										
16.	805318101500337	Lot 4 Blk. 23 Phase II HAPPY HOMES FAIRVIEW MAGANG DAET (CAPITAL) CAMARINES NORTE REGION 5 (BICOL REGION) 4600	Lot Only	T-62630	120	0	453,600.00	04/19/2023	7,979.69	For consolidation of title.
<b>DUPLEX / CAMARINES NORTE</b>										
17.	805319062400026	Lot 13 Blk. 18 Phase I HAPPY HOMES FAIRVIEW I MAGANG DAET (CAPITAL) CAMARINES NORTE REGION 5 (BICOL REGION) 4600	Duplex	079-2015001402	108	35	633,780.00	10/03/2022	11,149.41	For consolidation of title - Occupied



<b>REGISTRATION FORM</b> (SALE OF Pag-IBIG FUND REAL AND OTHER PROPERTIES ACQUIRED THROUGH INTERIM PUBLIC AUCTION)	
Date of submission/ registration	
Tranche No.	
Bidder's Name	
	<i>Last Name      First Name      Middle Name      Name Extension (ex. Jr. III)</i>
Date of Birth	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status	<input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Legally Separated
Present Address	
Contact Nos.	
Email Address	
Name of Attorney in Fact/Representative (if applicable)	
	<i>Last Name      First Name      Middle Name      Name Extension (ex. Jr. III)</i>

Bidder's Copy

<https://www.foreclosurephilippines.com>

<b>REGISTRATION FORM</b> (SALE OF Pag-IBIG FUND REAL AND OTHER PROPERTIES ACQUIRED THROUGH INTERIM PUBLIC AUCTION)	
Date of submission/ registration	
Tranche No.	
Bidder's Name	
	<i>Last Name      First Name      Middle Name      Name Extension (ex. Jr. III)</i>
Date of Birth	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status	<input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Legally Separated
Present Address	
Contact Nos.	
Email Address	
Name of Attorney in Fact/Representative (if applicable)	
	<i>Last Name      First Name      Middle Name      Name Extension (ex. Jr. III)</i>

Pag-IBIG Fund's Copy

<b>Rank</b>

## OFFER TO BID

\_\_\_\_\_ Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your "INVITATION TO BID" on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on \_\_\_\_\_ at \_\_\_\_\_, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: \_\_\_\_\_  
\_\_\_\_\_ Property Number: \_\_\_\_\_
2. Bid Offer: \_\_\_\_\_  
\_\_\_\_\_ (P \_\_\_\_\_)
3. Bid Bond (5% of Bid Offer): \_\_\_\_\_  
\_\_\_\_\_ (P \_\_\_\_\_)
4. Mode of Payment for the Remaining Balance of Bid Offer:
  - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
  - Short-Term Installment (to pay within \_\_\_\_\_ months) (maximum of 12 months)
  - Long-Term Installment (to pay within \_\_\_\_\_ years) (maximum of 30 years) (please attached a copy of proof of income)

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to bid. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) To purchase the property/ies on "As Is, Where Is" basis on which I/We accept the physical condition of the property/ies including whether it is occupied or not. That whatever fees and dues pertaining to the property/ies shall be for the account of the me/us;
- 2) To hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) That I/We enclose my/our CASH payment/s or MANAGER's CHECK payable to the Pag-IBIG FUND, as bidder's bond in the amount at least 5% of the bid offer. The said deposit shall be returned if my/our proposal is deemed unsuccessful, or applied as part of the payment if my/our bid is declared as winning bid by the Pag-IBIG FUND.
- 4) That Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund's approving authorities.
- 5) That should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.
- 6) That any notification posted on website and/or sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed and received.

Further, I/We hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s. I/We understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the "Data Privacy Act of 2012" and its implementing rules and regulations, I/We promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

\_\_\_\_\_  
SIGNATURE OF BIDDER  
OVER PRINTED NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED  
REPRESENTATIVE OVER PRINTED NAME  
(IF ANY)

\_\_\_\_\_  
DATE



**Bidder Information (Please write in BLOCK LETTERS):**

<b>NAME OF BIDDER</b> <i>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</i>					<b>DATE OF BIRTH</b> m m d d y y y y		
<b>PRESENT OCCUPANT</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>FORMER OWNER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Pag-IBIG MEMBER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>WITH PREVIOUS / EXISTING Pag-IBIG HOUSING LOAN ACCOUNT</b> <input type="checkbox"/> Yes, Housing Account Number (HAN) : _____ <input type="checkbox"/> No	
<b>MARITAL STATUS</b> <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated				<b>GENDER</b> <input type="checkbox"/> Male <input type="checkbox"/> Female		<b>CITIZENSHIP</b>	
<b>Pag-IBIG MID NUMBER/RTN</b>		<b>SSS/GSIS ID NO.</b>		<b>TAXPAYERS ID NO. (TIN)</b>		<b>COMMON REFERENCE NO. (CRN)</b>	
<b>NAME OF SPOUSE (IF MARRIED)</b> <i>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</i>					<b>DATE OF BIRTH</b> m m d d y y y y		
<b>PERMANENT HOME ADDRESS</b> <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>					<b>CONTACT DETAILS</b> (Indicate country code if abroad) COUNTRY + AREA CODE TELEPHONE NO. Cellphone No.		
<b>PRESENT HOME ADDRESS</b> <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>					Home Tel. No. Employer/Business Tel. No. Personal Email Address		
<b>EMPLOYER/BUSINESS NAME</b>					<b>EMPLOYER/BUSINESS ADDRESS</b>		
<b>EMPLOYER/BUSINESS ADDRESS</b> <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>					<b>PREFERRED MAILING ADDRESS</b> <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address		
Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>					Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>		
Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>					Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>		

**Authorized Representative Information (if applicable) (Please write in BLOCK LETTERS):**

*(Note: Authorized Representatives must be armed with an SPA when transacting with Pag-IBIG Fund)*

<b>NAME OF AUTHORIZED REPRESENTATIVE</b> <i>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</i>					<b>DATE OF BIRTH</b> m m d d y y y y		
<b>FORMER OWNER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Pag-IBIG MEMBER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>GENDER</b> <input type="checkbox"/> Male <input type="checkbox"/> Female		<b>MARITAL STATUS</b> <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated	
<b>CITIZENSHIP</b>		<b>Pag-IBIG MID NUMBER/RTN</b>		<b>SSS/GSIS ID NO.</b>		<b>TAXPAYERS ID NO. (TIN)</b>	
<b>COMMON REFERENCE NO. (CRN)</b>		<b>PERMANENT HOME ADDRESS</b> <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>					
Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>						<b>CONTACT DETAILS</b> (Indicate country code if abroad) COUNTRY + AREA CODE TELEPHONE NO. Cellphone No.	
<b>PRESENT HOME ADDRESS</b> <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>						Home Tel. No. Employer/Business Tel. No. Personal Email Address	
Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>						Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>	
Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>						Subdivision <i>Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>	

**THIS PORTION IS FOR Pag-IBIG FUND USE ONLY**

Reviewed by	Date	Remarks
Noted by Committee on Disposition of Acquired Assets		

SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

I/We \_\_\_\_\_, Filipino citizen/s, of legal age, single/married, with residence and postal address at \_\_\_\_\_ do hereby name, constitute, and appoint \_\_\_\_\_, of legal age, single/married, with residence and postal address at \_\_\_\_\_ to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

- 1. To participate, for and in my/our behalf, in a public auction of Pag-IBIG Fund Acquired Assets scheduled on \_\_\_\_\_ to be held at \_\_\_\_\_;
2. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid;
3. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
4. To receive my/our bidding documents, including the bidder's bond, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid; and
5. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

HEREBY GIVING AND GRANTING unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, HEREBY RATIFYING AND CONFIRMING all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at the Province/City of \_\_\_\_\_.

\_\_\_\_\_  
Attorney-in-Fact  
No. \_\_\_\_\_  
Date of Issue \_\_\_\_\_  
Expiry Date \_\_\_\_\_

\_\_\_\_\_  
Bidder  
No. \_\_\_\_\_  
Date of Issue \_\_\_\_\_  
Expiry Date \_\_\_\_\_

With marital consent  
\_\_\_\_\_

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_



## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)  
PROVINCE/CITY OF \_\_\_\_\_) S.S.

**BEFORE ME**, a Notary Public for and in \_\_\_\_\_,  
province/city of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_,  
personally appeared the named-persons in this Special Power of Attorney (SPA), who  
have satisfactorily proven to me their identity through their identifying documents written  
below their names and signature, that they are the same persons who executed and  
voluntarily signed the foregoing SPA, duly signed by their instrumental witnesses at the  
spaces herein provided which they acknowledged before me as their free and voluntary  
act and deed.

The foregoing instrument which relates to a SPA consists of \_\_\_\_\_ (\_\_\_\_) pages  
including the page on which the acknowledgment is written, has been signed by the  
parties and instrumental witnesses on all pages thereof, in my presence, and sealed with  
my Notarial Seal.

**WITNESS MY HAND AND NOTARIAL SEAL.**

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.

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