



Loans Management and Recovery Department
Acquired Assets Division
Suburbia Commercial Center, Maimpis
City of San Fernando, Pampanga

INVITATION TO BID

December 18, 2023

The Pag-IBIG Fund Committee on Disposition of Acquired Assets hereby invites interested bidders who would like to purchase Pag-IBIG Fund acquired assets through Sealed Public Auction:

TRANCHE	AREAS	NO. OF UNITS	PERIOD OF ACCEPTANCE OF BID OFFERS	OPENING OF BID OFFERS
SPB 71 st	Bataan, Bulacan, Nueva Ecija, Pampanga, Tarlac	48	January 3, 2024-January 9, 2024	January 11, 2024

GENERAL GUIDELINES

- Interested parties are required to secure copies of **OFFER TO BID** (HQP-AAF-103 if individual bidder or HQP-AAF-238 if juridical entity) from the Acquired Asset frontline counter servicing, **SUBURBIA COMMERCIAL CENTER MAIMPIS CITY OF SAN FERNANDO PAMPANGA** or may download the form at <https://www.pagibigfund.gov.ph/acquiredassets.html>.
- Properties shall be sold on an “**AS IS, WHERE IS**” basis which means that the bidder accepts whatever the physical status of the property/ies (including whether it is occupied or not).
- All interested bidders are encouraged to inspect the property/ies before tendering their offer/s. The list of the properties for public auction may be viewed at <https://www.pagibigfund.gov.ph/acquiredassets.html>.
- Discounts shall be given to winning bidders depending on their chosen mode of purchase, as follows:

MODE OF PAYMENT	ADDITIONAL DISCOUNT
CASH	20%
SHORT TERM INSTALLMENT	10%
LONG TERM INSTALLMENT	None

- Bidders are encouraged to visit our website, <https://www.pagibigfund.gov.ph/acquiredassets.html> five (5) days prior the actual opening of bid offers, to check whether there is any erratum posted on the list of properties posted under the sealed public auction.
- Bidders shall be required to register at the Acquired Asset frontline counter servicing (**SUBURBIA COMMERCIAL CENTER MAIMPIS CITY OF SAN FERNANDO PAMPANGA**) prior to dropping of sealed bid offer/s. Only bid offers from registered bidders shall be accepted and a registration stub will be issued as proof of registration.
- Acceptance of sealed bid offer/s shall be from **8:00 AM to 4:00 PM** starting **January 3, 2024** until **January 9, 2024**. Bidders are advised to submit their proposals together with a photocopy of their valid Identification (ID) card and latest proof of income only on the scheduled date of batch. No proposals shall be accepted earlier or later than the scheduled date.
- Bidders may designate their Authorized Representatives, provided they shall issue the following documents:
 - Notarized Special Power of Attorney (SPA) for individual-bidder. *The SPA for bidding may be downloaded at www.pagibigfund.gov.ph (Other properties for sale-Disposition of Acquired Assets for Public Auction).* Also, if the bidder is based or is currently working abroad, SPA must be notarized at the Philippine Consular Office.
 - Secretary’s Certificate for company-bidder .

NOTE: The suggested template of the said documents may be downloaded at www.pagibigfund.gov.ph.

- The bidder shall state in words and in figures the amount of his/her bid offer and his/her chosen mode of payment in the Offer to Bid form. The **BID OFFER** shall not be lower than the minimum bid set by the Fund.
- In the absence of a chosen mode of payment, the default mode of payment shall be long-term installment.

Likewise, change on the winning bidder's mode of payment shall not be allowed.

11. The determination of winning bidders shall be on the following dates and details:

Tranche	Date of Opening of Bid Offer/s	Location
SPB 71 st Tranche	January 11, 2024	Suburbia Commercial Center, Maimpis, City of San Fernando, Pampanga

12. The determination of winning bidders shall be monitored by a representative from **Commission on Audit (COA)**. Attendance of the bidder/s in the venue is not required.

13. The bidder who offers the highest bid shall be declared as the winner.

14. In case there are identical offers constituting the highest bids, the tie shall be resolved by considering the Mode of Payment. The priority in terms of mode of payment shall be as follows:

- a. Cash;
- b. Short-Term Installment;
- c. Long-Term Installment.

15. If there is still a tie after considering the mode of payment, it shall be resolved through toss coin. However, in case there are more than two (2) highest bidders, the tie shall be resolved through draw lots.

16. The result of the sealed public auction shall be released and posted in the Pag-IBIG Fund official website at www.pagibigfund.gov.ph. Bidders are encourage to check the result on the said website.

17. Any notification sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirements and presumed to be deemed received by the buyer. In this regard, the Bidder shall ensure that the contact number and email address indicated on the Offer to Bid are active. The bidder shall inform Pag-IBIG Fund immediately on any changes on his/ her contact number.

18. The winning bidder shall be required to pay his/ her **BID BOND** equivalent to five percent (5%) of the **BID OFFER** and shall be paid within 3 working days after the publication of the winning bidders. It shall be in Philippine Currency and may be in the form of cash or manager's check payable to Pag-IBIG Fund. It shall likewise serve as the down payment of the winning bidder.

19. For bidders whose bid bond is in the form of a **MANAGER'S CHECK**, they are advised to adhere to the current Bangko Sentral ng Pilipinas' (BSP) memorandum relative to the proper handling of checks: Do not staple, crumple, fold, bind or pin checks.

20. Payment of the remaining ninety five percent (95%) bid offer balance may either be thru any of the following modes:

- a. **Cash Payment** – the balance on the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).
- b. **Short-Term Installment** – the balance on the net selling price shall be paid in equal monthly installment and provided the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing period.
- c. **Long-Term Installment** – payment shall be in the form of monthly amortization based on the approved term, which may be up to a maximum of thirty (30) years with the following considerations:
 - c.1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;
 - c.2. The amount shall be the bidder's bid offer, net of 5% downpayment;
 - c.3. The bidder shall be required to file his/her Long-Term Installment application and pay the processing fee within thirty (30) calendar days upon receipt of Notice of Award:
 - Incidental expenses and
 - Equity, if applicable;
 - c.4. In case the Bid Offer, net of the five percent (5%) bid bond and additional discount, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from receipt of Notice of Conditional Approval of Sale (NCAS).
 - c.5. Original Borrowers who wish to participate on the Sealed Public Auction sale shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short-term installment basis.
 - c.6. In case the application has been disapproved due to buyer's fault, the 5% bidder's bond shall be forfeited in favor of the Fund.

21. If the winning bidder fails or refuses to push through with the purchase of the property, or fails to pay in full the remaining balance within 30 calendar days from receipt of the Notice of Award (NOA), he shall lose his right as winning bidder and the 5% bidder's bond shall be forfeited in favor of the Fund.
22. The Fund shall declare the next highest bidder as the winning bidder in case the sale to the original winning bidder is cancelled. He shall be required to pay a down payment of 5% of the offer price within 15 calendar days from notification and the remaining ninety five percent (95%) of his/her bid offer within the approved payment period. In the event there are two (2) or more complying bidders, the same rule on resolving ties shall be applied.
23. Interested parties may visit the **Acquired Assets Division** and contact Ms. Maricel T. David, at cellphone No. 0960-913-7926. You may also email your inquiries for further details at snfernandolmrd.aad@pagibigfund.gov.ph.

PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH BIDS AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.

SGD. NANETTE GERARDA T. ABILAY
Chairman, Committee on Disposition of
Acquired Assets

<https://www.foreclosurephilippines.com>

Rank

OFFER TO BID

Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your “**INVITATION TO BID**” on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on _____ at _____, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: _____
_____ Property Number: _____
2. Bid Offer: _____
_____ (P _____)
3. Bid Bond (5% of Bid Offer): _____
_____ (P _____)
4. Mode of Payment for the Remaining Balance of Bid Offer:

☐ Cash (to pay within 30 days from signing of Deed of Conditional Sale)

☐ Short-Term Installment (to pay within _____ months) (maximum of 12 months)

☐ Long-Term Installment (to pay within _____ years) (maximum of 30 years) (please attached a copy of proof of income)

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to bid. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) To purchase the property/ies on “**As Is, Where Is**” basis on which I/We accept the physical condition of the property/ies including whether it is occupied or not. That whatever fees and dues pertaining to the property/ies shall be for the account of the me/us;
- 2) To hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) That I/We enclose my/our CASH payment/s or MANAGER’s CHECK payable to the Pag-IBIG FUND, as bidder’s bond in the amount at least 5% of the bid offer. The said deposit shall be returned if my/our proposal is deemed unsuccessful, or applied as part of the payment if my/our bid is declared as winning bid by the Pag-IBIG FUND.
- 4) That Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund’s approving authorities.
- 5) That should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.
- 6) That any notification posted on website and/or sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed and received.

Further, I/We hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s. I/We understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the “Data Privacy Act of 2012” and its implementing rules and regulations, I/We promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

SIGNATURE OF BIDDER
OVER PRINTED NAME

SIGNATURE OF AUTHORIZED
REPRESENTATIVE OVER PRINTED NAME
(IF ANY)

DATE

Bidder Information (Please write in BLOCK LETTERS):

NAME OF BIDDER <small>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</small>					DATE OF BIRTH <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <small>m m d d y y y y</small>			
PRESENT OCCUPANT <input type="checkbox"/> Yes <input type="checkbox"/> No		FORMER OWNER <input type="checkbox"/> Yes <input type="checkbox"/> No		Pag-IBIG MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No		WITH PREVIOUS / EXISTING Pag-IBIG HOUSING LOAN ACCOUNT <input type="checkbox"/> Yes, Housing Account Number (HAN) : _____ <input type="checkbox"/> No		
MARITAL STATUS <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated					GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female		CITIZENSHIP	
Pag-IBIG MID NUMBER/RTN		SSS/GSIS ID NO.		TAXPAYERS ID NO. (TIN)		COMMON REFERENCE NO. (CRN)		
NAME OF SPOUSE (IF MARRIED) <small>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</small>					DATE OF BIRTH <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <small>m m d d y y y y</small>			
PERMANENT HOME ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>					CONTACT DETAILS <small>(Indicate country code if abroad)</small> COUNTRY + AREA CODE TELEPHONE NO. Cellphone No. <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> Home Tel. No. <div><div></div><div></div></div> Employer/Business Tel. No. <div><div></div><div></div></div> Personal Email Address <div><div></div></div>			
<small>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</small>								
PRESENT HOME ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>								
<small>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</small>					PREFERRED MAILING ADDRESS <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address			
EMPLOYER/BUSINESS NAME								
EMPLOYER/BUSINESS ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>								
<small>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</small>								

Authorized Representative Information (if applicable) (Please write in BLOCK LETTERS):

(Note: Authorized Representatives must be armed with an SPA when transacting with Pag-IBIG Fund)

NAME OF AUTHORIZED REPRESENTATIVE <small>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</small>					DATE OF BIRTH <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <small>m m d d y y y y</small>				
FORMER OWNER <input type="checkbox"/> Yes <input type="checkbox"/> No		Pag-IBIG MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No		GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female		MARITAL STATUS <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated		CITIZENSHIP	
Pag-IBIG MID NUMBER/RTN		SSS/GSIS ID NO.		TAXPAYERS ID NO. (TIN)		COMMON REFERENCE NO. (CRN)			
PERMANENT HOME ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>					CONTACT DETAILS <small>(Indicate country code if abroad)</small> COUNTRY + AREA CODE TELEPHONE NO. Cellphone No. <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> Home Tel. No. <div><div></div><div></div></div> Employer/Business Tel. No. <div><div></div><div></div></div> Personal Email Address <div><div></div></div>				
<small>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</small>									
PRESENT HOME ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>									
<small>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</small>					PREFERRED MAILING ADDRESS <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address				
EMPLOYER/BUSINESS NAME									
EMPLOYER/BUSINESS ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>									
<small>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</small>									

THIS PORTION IS FOR Pag-IBIG FUND USE ONLY

Reviewed by	Date	Remarks
Noted by Committee on Disposition of Acquired Assets		

**Pag-IBIG Fund
SAN FERNANDO HUB**

LIST OF ACQUIRED ASSETS FOR PUBLIC AUCTION

Publication Batch Number : **SEALED PUBLIC AUCTION TRANCHE 71ST WITH DISCOUNT**

ITEM NO.	PROPERTY NUMBER	PROPERTY LOCATION	TYPE	TCT/CCT NO.	LOT AREA	FLOOR AREA	MINIMUM BID PRICE	APPRAISAL DATE	REQUIRED GROSS MONTHLY INCOME FOR BIDDERS WHO WILL CHOOSE LONG TERM INSTALLMENT AS MODE OF PAYMENT (Amount is based on minimum bid price, required GMI may change depending on actual Bid Offer)	REMARKS
PROVINCE OF BATAAN										
DINALUPIHAN										
1.	804218091300146	Lot 43 Blk. 4 ROOSEVELT PARK VILLAGE SAN PABLO (BULATE) DINALUPIHAN BATAAN REGION 3 (CENTRAL LUZON) 2901	Single Attached	T-260363	143	65.67	2,029,410.00	05/15/2023	39,668.02	Occupied - Title for consolidation
PROVINCE OF BULACAN										
SANTA MARIA										
2	841202302250002	Lot 13 Blk. 30 MARGARET HOMES SAN VICENTE SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Duplex	040-2017003478	55	34.79	1,121,040.00	11/04/2022	21,912.50	Unoccupied - Title for consolidation
3	841202212290068	Lot 17 Blk. 16 MARGARET HOMES SAN VICENTE SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Town House	040-2016002927	28	34.79	824,580.00	11/04/2022	16,117.72	Occupied - Title for consolidation
4	841202212290038	Lot 17 Blk. 27 MARGARET HOMES SAN VICENTE SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Town House	040-2021016129	28	34.79	824,580.00	11/04/2022	16,117.72	Unoccupied - Title in the name of fund
PROVINCE OF NUEVA ECIJA										
CABANATUAN CITY										
5.	804119061700139	Lot 7 Blk. 10 VILLA EMILIA SUBDIVISION KALIKID SUR CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	T-74778	150	0	432,000.00	10/27/2022	8,444.12	Unoccupied - Title for consolidation
6.	804119061700187	Lot 7 Blk. 3 VILLA EMILIA SUBDIVISION KALIKID SUR CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Detached	T-74982	170	40	952,650.00	10/27/2022	18,621.05	Unoccupied - Title for consolidation
7.	804121073100163	Lot 1 Blk. 10 VILLA EMILIA SUBDIVISION KALIKID SUR CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Detached	T-71810	150	30	779,310.00	10/27/2022	15,232.84	Occupied - Title for consolidation
8.	804120051800025	Lot 4 Blk. 4 VILLA EMILIA SUBDIVISION KALIKID SUR CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Detached	T-74772	150	30	709,848.00	10/27/2022	13,875.10	Unoccupied - Title for consolidation
9.	804120051800042	Lot 9 Blk. 10 VILLA EMILIA SUBDIVISION KALIKID SUR CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-71814	150	60	1,110,600.00	10/27/2022	21,708.43	Occupied - Title for consolidation
CABIAO										
10.	804121073100020	Lot 3 Blk. 11 HOMESITE VILLAGE SUBDIVISION SAN VICENTE CABIAO NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3107	Single Detached	NT-266782	110	41.5	708,120.00	10/29/2022	13,841.32	Unoccupied - Title for consolidation
GAPAN CITY										
11	804019071600160	Lot 8,9&10 Blk. 1 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303789/NT-303790/NT-303791	300	0	864,000.00	03/19/2022	16,888.24	Unoccupied-Lot - Title for consolidation
12	804119063000556	Lot 28 Blk. 2 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Single Attached	NT-303829	146	25	814,140.00	03/19/2022	15,913.65	Unoccupied-Lot - Title for consolidation

13	804019071100013	Lot 21 Blk. 2 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303822	136	0	391,680.00	03/19/2022	7,656.00	Unoccupied-Lot - Title for consolidation
14	804019071100036	Lot 23 Blk. 2 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303824	136	0	391,680.00	03/19/2022	7,656.00	Unoccupied-Lot - Title for consolidation
15	804019071100033	Lot 7 Blk. 2 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303808	139	0	400,320.00	03/19/2022	7,824.89	Unoccupied-Lot - Title for consolidation
GENERAL TINIO										
16.	804120013100058	Lot 25&27 Blk. 124 IRENEA ESTATES SUBDIVISION NAZARETH GENERAL TINIO (PAPAYA) NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3104	Single Attached	041-2013005067/041-2013005069	80	35.75	919,980.00	02/17/2023	17,982.46	Unoccupied - Title for consolidation
17.	804119032600061	Lot 13/15 Blk. 124 IRENEA ESTATES SUBDIVISION NAZARETH GENERAL TINIO (PAPAYA) NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3104	Single Attached	041-2013005055/041-2013005057	80	35.75	919,980.00	09/12/2022	17,982.46	Unoccupied - Title for consolidation
GUIMBA										
18	804121073100143	Lot 66 , 67 & 68 Blk. 18 ZULUETA SUBD. MATURANOC GUIMBA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3115	Lot Only	NT-190562	894	0	3,218,400.00	03/07/2023	62,908.71	Unoccupied-Lot - Title for consolidation
SANTA ROSA										
19	804119061700179	Lot 2 Blk. 1 DONNAVILLE SUBD LA FUENTE SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3111	Single Attached	NT-254459	90	30	815,580.00	10/01/2022	15,941.80	Occupied - Title for consolidation
20	804121063000148	Lot 24 Blk. 7 SANTA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Duplex	NT-259869	96	51.8	1,334,880.00	02/14/2022	26,092.34	Occupied - Title for consolidation
PROVINCE OF PAMPANGA										
LUBAO										
21	804021063000141	Lot 33 Blk. 10 Phase 1 ROSARYVILLE SUBD SAN ROQUE DAU LUBAO PAMPANGA REGION 3 (CENTRAL LUZON) 2005	Lot Only	042-2017019123	150	0	337,500.00	02/25/2023	6,596.97	Unoccupied-Lot - Title in the name of fund
22	804019063000329	Lot 27 Blk. 2 Phase I ROSARYVILLE SUBD SAN ROQUE DAU LUBAO PAMPANGA REGION 3 (CENTRAL LUZON) 2005	Lot Only	042-2017007211	200	0	450,000.00	08/02/2023	8,795.96	Unoccupied-Lot- Title in the name of fund
23	804020092900152	Lot 2 Blk. 5 Phase II ROSARYVILLE SUBD SAN ROQUE DAU LUBAO PAMPANGA REGION 3 (CENTRAL LUZON) 2005	Lot Only	315246-R	167	0	375,750.00	08/02/2023	7,344.63	Unoccupied-Lot - Title for consolidation
PORAC										
24	840202212060028	Lot 9 Blk. 56 BELLAVITA PORAC PALAT PORAC PAMPANGA REGION 3 (CENTRAL LUZON) 2008	Row House	042-2015015138	36	22	629,280.00	06/12/2023	12,300.27	Unoccupied - Title for consolidation
25	840202212060026	Lot 8 Blk. 56 BELLAVITA PORAC PALAT PORAC PAMPANGA REGION 3 (CENTRAL LUZON) 2008	Row House	042-2015015137	36	22	629,280.00	06/12/2023	12,300.27	Unoccupied - Title for consolidation
26	840202303220022	Lot 5 Blk. 58 BELLAVITA PORAC PALAT PORAC PAMPANGA REGION 3 (CENTRAL LUZON) 2008	Row House	042-2015015179	36	22	629,280.00	07/28/2023	12,300.27	Unoccupied - Title for consolidation
PROVINCE OF TARLAC										
BAMBAN										
27.	804019013000122	Lot 9 Blk. 18 METRO BAMBAN SUBDIVISION ANUPUL BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Single Attached	395899	100	37.25	1,480,500.00	11/23/2022	28,938.71	Occupied - Title for consolidation
28.	840201906200024	Lot 36 Blk. 14 METRO BAMBAN SUBDIVISION ANUPUL BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Single Attached	043-2011000720	100	37.25	1,339,470.00	09/16/2022	26,182.05	Occupied - Title for consolidation
29.	840202208310002	Lot 5 Blk. 16 METRO BAMBAN SUBDIVISION ANUPUL BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Single Attached	439452	98	37.5	1,384,110.00	07/29/2023	27,054.61	Occupied - Title for consolidation
30.	840202304210006	Lot 39 Blk. 6 PUEBLO REAL ANUPUL BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Single Detached	408229	84	30	673,119.00	03/07/2023	13,157.17	Unoccupied - Title for consolidation
31.	804019063000157	Lot 2-1-2-C GROTTO PARK SUBDIVISION SAN ROQUE BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Lot Only	234900	247	0	333,450.00	09/24/2022	6,517.81	Unoccupied-Lot - Title for consolidation
32.	804019063000158	Lot 3 GROTTO PARK SUBDIVISION SAN ROQUE BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Lot Only	234898	250	0	337,500.00	09/24/2022	6,596.97	Unoccupied-Lot - Title for consolidation
33.	804019063000159	Lot 2-1-1-E GROTTO PARK SUBDIVISION SAN ROQUE BAMBAN TARLAC REGION 3 (CENTRAL LUZON) 2317	Lot Only	233090	256	0	345,600.00	09/24/2022	6,755.30	Unoccupied-Lot - Title for consolidation
CAPAS										
34	804019093000192	Lot 3 Blk. 9 ST. BERNADETTE SUBDIVISION CUTCUT 1ST CAPAS TARLAC REGION 3 (CENTRAL LUZON) 2315	Lot Only	317345	120	0	280,800.00	09/29/2022	5,488.68	Unoccupied-Lot - Title for consolidation

35	840201911140049	Lot 30 Blk. 16 THE REGINA NORTHVIEW CUTCUT 1ST CAPAS TARLAC REGION 3 (CENTRAL LUZON) 2315	Single Attached	043-2012004813	80	32.5	1,225,620.00	07/29/2023	23,956.68	Occupied - Title for consolidation
36	804020092900064	Lot 13 Blk. 6 VARGAS SUBDIVISION SANTO DOMINGO 1ST CAPAS TARLAC REGION 3 (CENTRAL LUZON) 2315	Lot Only	322333	240	0	756,000.00	05/01/2023	14,777.21	Unoccupied-Lot - Title in the name of fund
CONCEPCION										
37	804019063000769	Lot 14 Blk. 23 JEFMIN SUBDIVISION SANTO NIÑO CONCEPCION TARLAC REGION 3 (CENTRAL LUZON) 2316	Lot Only	226391	352	0	760,320.00	09/24/2022	14,861.65	Unoccupied-Lot - Title for consolidation
38	804019063000775	Lot 5 Blk. 21 JEFMIN SUBDIVISION SANTO NIÑO CONCEPCION TARLAC REGION 3 (CENTRAL LUZON) 2316	Lot Only	224522	562	0	1,213,920.00	09/24/2022	23,727.98	Unoccupied-Lot - Title for consolidation
39	804019063000780	Lot 8 Blk. 5 JEFMIN SUBDIVISION SANTO NIÑO CONCEPCION TARLAC REGION 3 (CENTRAL LUZON) 2316	Lot Only	224971	521	0	1,125,360.00	05/01/2023	21,996.94	Unoccupied-Lot - Title for consolidation
GERONA										
40	804019063000173	Lot 3 Blk. 6 EMF SUBDIVISION PADAPADA GERONA TARLAC REGION 3 (CENTRAL LUZON) 2302	Lot Only	250492	300	0	324,000.00	10/14/2022	6,333.09	Unoccupied-Lot - Title for consolidation
41	804019063000174	Lot 9 Blk. 6 EMF SUBDIVISION PADAPADA GERONA TARLAC REGION 3 (CENTRAL LUZON) 2302	Lot Only	043-2017009254	300	0	324,000.00	10/14/2022	6,333.09	Unoccupied-Lot - Title in the name of fund
42	804019063000151	Lot 1 Blk. 9 EMF SUBDIVISION PADAPADA GERONA TARLAC REGION 3 (CENTRAL LUZON) 2302	Lot Only	250005	201	0	217,080.00	10/14/2022	4,243.17	Unoccupied-Lot - Title for consolidation
TARLAC CITY										
43	840201904010022	Lot 34 Blk. 49-F Phase II-C Section II NHA TARLAC HOUSING PROJECT BUROT TARLAC CITY TARLAC REGION 3 (CENTRAL LUZON) 2300	Single Attached	043-2015000049	100	33	1,052,280.00	06/08/2023	20,568.47	Occupied - Title for consolidation
44	804020092900036	Lot 33 Blk. 49-I Phase II-C NHA TARLAC HOUSING PROJECT BUROT TARLAC CITY TARLAC REGION 3 (CENTRAL LUZON) 2300	Row House	043-2013003409	44.4	32.4	624,159.00	04/25/2023	12,200.17	Unoccupied - Title for consolidation
45	840201911140059	Lot 11 Blk. 12 FIESTA COMMUNITIES SAN RAFAEL SAN RAFAEL TARLAC CITY TARLAC REGION 3 (CENTRAL LUZON) 2300	Duplex with Eaves	043-20150005908	55	43	1,380,281.40	05/09/2023	26,979.78	Unoccupied - Title for consolidation
46	804021063000028	Lot 4348-K-1-C-9/C-1 NORTHERN HILLS SUBDIVISION SAN RAFAEL TARLAC CITY TARLAC REGION 3 (CENTRAL LUZON) 2300	Lot Only	254194 & 254195	368	0	1,457,280.00	03/03/2023	28,484.84	Unoccupied-Lot - Title for consolidation
47	804021043000008	Lot 23 Blk. 7 ST FRANCIS HOMES SAN RAFAEL TARLAC CITY TARLAC REGION 3 (CENTRAL LUZON) 2300	Lot Only	432735	96	0	276,480.00	01/21/2023	5,404.24	Unoccupied-Lot - Title for consolidation
48	804019093000133	Lot 1 Blk. 3 IMMACULATE CONCEPCION SUBDIVISION TIBAG TARLAC CITY TARLAC REGION 3 (CENTRAL LUZON) 2300	Lot Only	043-2019002381	346	0	1,152,180.00	06/13/2023	22,521.18	Unoccupied-Lot - Title in the name of fund

Rank

OFFER TO BID

Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your **“INVITATION TO BID”** on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on _____ at _____, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: _____
- _____ Property Number: _____
2. Bid Offer: _____
- _____ (P_____)
3. Bid Bond (5% of Bid Offer): _____
- _____ (P_____)
4. Mode of Payment for the Remaining Balance of Bid Offer:
- ☐ Cash (to pay within 30 days from signing of Deed of Conditional Sale)
- ☐ Short-Term Installment (to pay within _____ months) (maximum of 12 months)

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to bid. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) To purchase the property/ies on **“As Is, Where Is”** basis on which I/We accept the physical condition of the property/ies including whether it is occupied or not. That whatever fees and dues pertaining to the property/ies shall be for the account of the me/us;
- 2) To hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) That I/We enclose my/our CASH payment/s or MANAGER’s CHECK payable to the Pag-IBIG FUND, as bidder’s bond in the amount at least 5% of the bid offer. The said deposit shall be returned if my/our proposal is deemed unsuccessful, or applied as part of the payment if my/our bid is declared as winning bid by the Pag-IBIG FUND.
- 4) That Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund’s approving authorities.
- 5) That should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.
- 6) That any notification posted on website and/or sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed and received.

Further, I/We hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s. I/We understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the “Data Privacy Act of 2012” and its implementing rules and regulations, I/We promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

SIGNATURE OF BIDDER
OVER PRINTED NAME

SIGNATURE OF AUTHORIZED
REPRESENTATIVE OVER PRINTED NAME
(IF ANY)

DATE

THIS FORM MAY BE REPRODUCED. NOT FOR SALE.

Authorized Representative Information (Please write in BLOCK LETTERS):

THIS PORTION IS FOR Pag-IBIG FUND USE ONLY

THIS FORM MAY BE REPRODUCED. NOT FOR SALE.



CHECKLIST OF REQUIREMENTS FOR PURCHASE OF ACQUIRED ASSETS UNDER NEGOTIATED SALE

REQUIRED DOCUMENTS	WHERE TO SECURE
FOR INDIVIDUAL BUYER <u>To be sealed in the offer envelope</u> 1. Duly accomplished Offer to Purchase (HQP-AAF-212, 2 original copies) signed by the Buyer 2. One (1) Valid ID of the Buyer (photocopy, back-to-back) with 3 specimen signatures. Any of the following: - Passport - Driver's License - Professional Regulation Commission (PRC) ID - Integrated Bar of the Philippines (IBP) ID - National Bureau of Investigation (NBI) Clearance - Police Clearance - Postal ID - Voter's ID - GSIS e-Card - Social Security System (SSS) Card - Senior Citizen Card - OWWA ID - Overseas Filipino Worker (OFW) ID - Seaman's Book or Seafarer's Identification and Record Book (SIRB) - Alien Certification of Registration/Immigrant Certificate of Registration - National Council for the Welfare of Disabled Persons (NCWDP) Certification - Department of Social Welfare and Development (DSWD) Certification - Government Office and GOCC ID (e.g. AFP ID, Pag-IBIG Loyalty Card) 3. If chosen mode of payment is Long Term Installment, photocopy of Proof of Income (1 copy). <u>After winning the negotiated sale</u> 1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000) 2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price. <u>For compliance after payment of reservation fee and downpayment, if any</u> <u>For Cash or Short-Term Installment:</u> 1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies).	Pag-IBIG Website (www.pagibigfund.gov.ph) or any Pag-IBIG Branch Department of Foreign Affairs (DFA) Land Transportation Office (LTO) Professional Regulation Commission (PRC) Integrated Bar of the Philippines (IBP) National Bureau of Investigation (NBI) Local Police Station Post Office Commission on Election (COMELEC) Government Service Insurance System (GSIS) Social Security System (SSS) Local Government Unit (LGU) Overseas Workers Welfare Administration (OWWA) Philippine Overseas Employment Administration (POEA) Maritime Industry Authority (MARINA) Bureau of Immigration (BI) National Council on Disability Affairs (NCDA) Department of Social Welfare and Development (DSWD) Government Office/Government-Owned and Controlled Corporation (GOCC) Please refer to the acceptable proof of income indicated in the <i>Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i> Buyer Buyer Pag-IBIG Branch

REQUIRED DOCUMENTS	WHERE TO SECURE
<p>2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies).</p> <p><i>For Long-Term Installment:</i></p> <p>1. Complete documentary requirements for application for long term installment.</p> <p>2. Payment of Processing Fee, advance 1-year insurance premiums and equity, if any.</p>	<p>Pag-IBIG Branch</p> <p><i>Refer to Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i></p> <p>Buyer</p>
<p>NOTE: In all instances wherein photocopies are submitted, the original document must be presented for authentication.</p>	
<p>IF THRU REPRESENTATIVE/ATTORNEY-IN-FACT - INDIVIDUAL PERSON</p> <p><u>To be sealed in the offer envelope</u></p> <p>1. Duly accomplished Offer to Purchase (HQP-AAF-212, 2 original copies) signed by the Buyer/ Attorney-In-Fact</p> <p>2. Authorization Letter signed by the Buyer (1 original or printed digital copy) – only applicable for dropping of offer (NOTE: Photocopy of the notarized SPA is required upon claiming the Notice of Award after winning the negotiated sale.) or; Notarized Special Power of Attorney (SPA) signed by the buyer (1 original copy, 1 photocopy)</p> <p><u>For OFW</u></p> <p>✓ For SPA executed and notarized in the Philippines, include a photocopy of passport/ seaman's book reflecting the entry date and/or exit date to/from the Philippines (1 original copy, 1 photocopy)</p> <p>✓ For documents executed abroad (1 original copy, 1 photocopy)</p> <ul style="list-style-type: none"> ▪ For Non-Apostille Countries - SPA duly authenticated by a Philippine Consular Officer, or SPA notarized by a local notary (of the country where the member is working) but duly authenticated by a Philippine Consular Officer ▪ For Apostille Countries - Apostille SPA <p>3. One (1) Valid ID with signature (photocopy, back-to-back) of the Buyer and Attorney-in-Fact. Any of the following:</p> <ul style="list-style-type: none"> - Passport - Driver's License - Professional Regulation Commission (PRC) ID - Integrated Bar of the Philippines (IBP) ID - National Bureau of Investigation (NBI) Clearance - Police Clearance - Postal ID - Voter's ID 	<p>Pag-IBIG Website (www.pagibigfund.gov.ph) or any Pag-IBIG Branch</p> <p>Buyer</p> <p>Person being Represented</p> <p>Philippine Embassy of Host Country/ Government</p> <p>Philippine Embassy of Host Country/ Government</p> <p>Department of Foreign Affairs (DFA) Land Transportation Office (LTO) Professional Regulation Commission (PRC) Integrated Bar of the Philippines (IBP) National Bureau of Investigation (NBI) Local Police Station Post Office Commission on Election (COMELEC)</p>

REQUIRED DOCUMENTS	WHERE TO SECURE
<ul style="list-style-type: none"> - GSIS e-Card - Social Security System (SSS) Card - Senior Citizen Card - OWWA ID - Overseas Filipino Worker (OFW) ID - Seaman's Book or Seafarer's Identification and Record Book (SIRB) - Alien Certification of Registration/Immigrant Certificate of Registration - National Council for the Welfare of Disabled Persons (NCWPD) Certification - Department of Social Welfare and Development (DSWD) Certification - Government Office and GOCC ID (e.g. AFP ID, Pag-IBIG Loyalty Card) <p>4. If chosen mode of payment is Long Term Installment, photocopy of Proof of Income (1 copy).</p> <p><u>After winning the negotiated sale</u></p> <ol style="list-style-type: none"> 1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000) 2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price. <p><u>For compliance after payment of reservation fee and downpayment, if any</u></p> <p><i>For Cash or Short-Term Installment:</i></p> <ol style="list-style-type: none"> 1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies). 2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies). <p><i>For Long-Term Installment:</i></p> <ol style="list-style-type: none"> 1. Complete documentary requirements for application for long term installment. 2. Payment of Processing Fee, advance 1-year insurance premiums and equity, if any. 	<p>Government Service Insurance System (GSIS) Social Security System (SSS) Local Government Unit (LGU) Overseas Workers Welfare Administration (OWWA) Philippine Overseas Employment Administration (POEA) Maritime Industry Authority (MARINA)</p> <p>Bureau of Immigration (BI)</p> <p>National Council on Disability Affairs (NCDA)</p> <p>Department of Social Welfare and Development (DSWD) Government Office/Government-Owned and Controlled Corporation (GOCC)</p> <p>Please refer to the acceptable proof of income indicated in the <i>Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i>.</p> <p>Buyer</p> <p>Buyer</p> <p>Pag-IBIG Branch</p> <p>Pag-IBIG Branch</p> <p><i>Refer to Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i></p> <p>Buyer</p>
<p>NOTE: In all instances wherein photocopies are submitted, the original document must be presented for authentication.</p>	
<p>IF THRU REPRESENTATIVE/ATTORNEY-IN-FACT - ORGANIZATION (JURIDICAL ENTITY)</p> <p><u>To be sealed in the offer envelope</u></p> <ol style="list-style-type: none"> 1. Duly accomplished Offer to Purchase (HQP-AAF-213, 2 original copies) signed by the authorized representative. 	<p>Pag-IBIG Website (www.pagibigfund.gov.ph) or any Pag-IBIG Branch</p>

REQUIRED DOCUMENTS	WHERE TO SECURE
<p>2. Notarized Secretary Certificate or Authorization Letter signed by the organization's authorized representative/s.</p> <p>NOTE: Photocopy Copy of the Secretary Certificate is required upon claiming the Notice of Award after winning the negotiated sale.</p> <p>3. One (1) Valid ID of the Buyer's Authorized Representative (photocopy, back-to-back) with 3 specimen signatures. Any of the following:</p> <ul style="list-style-type: none"> - Passport - Driver's License - Professional Regulation Commission (PRC) ID - Integrated Bar of the Philippines (IBP) ID - National Bureau of Investigation (NBI) Clearance - Police Clearance - Postal ID - Voter's ID - GSIS e-Card - Social Security System (SSS) Card - Senior Citizen Card - OWWA ID - Overseas Filipino Worker (OFW) ID - Seaman's Book or Seafarer's Identification and Record Book (SIRB) - Alien Certification of Registration/Immigrant Certificate of Registration - National Council for the Welfare of Disabled Persons (NCWPD) Certification - Department of Social Welfare and Development (DSWD) Certification - Government Office and GOCC ID (e.g. AFP ID, Pag-IBIG Loyalty Card) <p><u>After winning the negotiated sale</u></p> <p>1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000)</p> <p>2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price.</p> <p><u>For compliance after payment of reservation fee and downpayment, if any</u></p> <p><u>For Cash or Short-Term Installment:</u></p> <p>1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies).</p> <p>2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies).</p>	<p>Buyer</p> <p>Department of Foreign Affairs (DFA) Land Transportation Office (LTO) Professional Regulation Commission (PRC) Integrated Bar of the Philippines (IBP) National Bureau of Investigation (NBI) Local Police Station Post Office Commission on Election (COMELEC) Government Service Insurance System (GSIS) Social Security System (SSS) Local Government Unit (LGU) Overseas Workers Welfare Administration (OWWA) Philippine Overseas Employment Administration (POEA) Maritime Industry Authority (MARINA) Bureau of Immigration (BI) National Council on Disability Affairs (NCDA) Department of Social Welfare and Development (DSWD) Government Office/Government-Owned and Controlled Corporation (GOCC)</p>
<p>Buyer</p> <p>Buyer</p> <p>Pag-IBIG Branch</p> <p>Pag-IBIG Branch</p>	
<p>NOTE: In all instances wherein photocopies are submitted, the original document must be presented for authentication.</p>	



INSTRUCTION TO BIDDERS

1. Select property/ies from the list of properties available for public auction posted at Pag-IBIG Fund official website @ www.pagibigfund.gov.ph/acquiredassets.html then click properties for sale (**Public Auction with discount or with no discount/Negotiated Sale Bidding**). Bidders should read the **Invitation to Bid if Sealed Public Auction/Invitation to Submit Offer to Purchase if Negotiated Sale Bidding** posted and download the following forms:
 - a. Offer to bid (Sealed Public Auction) (individual or juridical)
 - b. Offer to Purchase (Negotiated Sale Bidding)
 - c. Special Power of Attorney (if applicable) and
 - d. Instruction to bidders
2. Inspect the chosen property/ies prior to submission of bid offer and determine if there are any unpaid dues on the property/ies. The properties are **sold on an "As Is, Where Is" basis, whatever physical/ occupancy status and any fees, dues pertaining to the properties shall be for the account of the winning bidder.**
3. Secure two (2) copies of **Offer to Bid Form if Sealed Public Auction** and **Offer to Purchase if Negotiated Sale Bidding** (individual bidder or juridical entity) from Acquired Asset Counter Servicing, Suburbia Commercial Complex, Maimpis, City of San Fernando, Pampanga or download the form at www.pagibigfund.gov.ph.
4. Fill out 2 copies of **Offer to Bid if Sealed Public Auction/Offer to Purchase Forms if Negotiated Sale Bidding (should be properly accomplished to avoid disqualification of your bid offer/s)** and **AFFIX SIGNATURE** on the designated portion of the form.

NOTES: a. The bid amount shall in no case be lower than the minimum bid price indicated in the Invitation to Bid/Invitation to Submit Offer to Purchase.

b. Selling Price will be based on your bid amount/ offer

5. Bidder shall register and submit/ drop his sealed envelope at the Acquired counter servicing in accordance with the schedule date posted. Please provide another photocopy of valid ID upon registration.

Enclose in the envelope the following:

- a. 2 duly accomplished **Offer to bid forms if Sealed Public Auction or Offer to Purchase if Negotiated Sale Bidding**
 - b. photocopy of valid IDs with 3 specimen signatures
 - c. proof of latest income if thru long term installment
 - d. Special Power of Attorney together with valid IDs of attorney in fact if applicable
 - e. Signed copy of Instruction to Bidders
6. Cut off time for submission of offer/s is at 4:00 p.m.
No more bid offer/ s shall be accepted from the unregistered bidder/ s after the cut-off of time and date posted.
 7. The opening of sealed envelopes shall be done on the date posted
(bidders are not required to attend on the opening date as the IATF still prohibits mass gathering).
 8. Should the bidder unable to register and submit their bid offer in person, the bidder may designate his/her/their Authorized Representative provided they shall present the following documents:
 - a. **For individual bidder** - Notarized Special Power of Attorney (SPA) together with one (1) government issued ID each for the bidder and Authorized Representative.
NOTE: In case the bidder is an OFW, the SPA shall be duly certified and authenticated by the Philippine Embassy or Consulate in the country where the bidder is assigned/working.
 - b. **For juridical entity** - Secretary's Certificate together with one (1) government issued ID each for the bidder and Authorized Representative.
NOTE: The suggested template of the said documents may be downloaded at www.pagibigfund.gov.ph.

9. Upon registration (based on the scheduled date posted), **drop the sealed bid envelope to the DESIGNATED BID BOX.**
10. At cut-off time, all bid offers received shall be opened on the scheduled date posted. Any bid offers submitted after the cut-off time shall no longer be accepted.
11. The bidder who offers the highest bid shall be declared as the winner. Bidder/s will be informed to pay his 5% bid bond and receive his Notice of Award within **3 working days after the notification.**
12. The result of the sealed public auction shall be released and posted in the Pag-IBIG Fund official website at www.pagibigfund.gov.ph/acquiredassets.html **Bidders are encouraged to check the result on the said website.**
13. The non-winning bidders will be informed after the opening and established the results of the highest bid offers.
14. If the winning bidder fails or refuses to push through with the purchase of the property, or fails to pay in full the remaining balance within 30 calendar days from receipt of the Notice of Award (NOA), he shall lose his right as winning bidder and the 5% bidder's bond shall be forfeited in Favor of the Fund for the Sealed Public Auction

PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH BIDS AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.

Note:

*Please be advised that only bidders or Attorney-In-Fact are allowed in the counter servicing to maintain social distancing in the area. You are required to wear face mask and face shield upon entry and provide your personal writing materials. **Pag-IBIG Fund reserves the right to suspend the scheduled Sealed Public Auction in the event that provision provided in the IATF requirements are violated.***

<https://www.foreclosurephilippines.com>

Conforme:

✓ _____

Signature over printed name of bidder or
Attorney In-Fact (if any)

REGISTRATION FORM (SALE OF Pag-IBIG FUND REAL AND OTHER PROPERTIES ACQUIRED THROUGH INTERIM PUBLIC AUCTION)				
Date of submission/ registration				
Tranche No.				
Bidder's Name				
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Name Extension (ex. Jr. III)</i>
Date of Birth				
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female			
Marital Status	<input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Legally Separated			
Present Address				
Contact Nos.				
Email Address				
Name of Attorney in Fact/Representative (if applicable)				
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Name Extension (ex. Jr. III)</i>

Bidder's Copy

<https://www.foreclosurephilippines.com>

REGISTRATION FORM (SALE OF Pag-IBIG FUND REAL AND OTHER PROPERTIES ACQUIRED THROUGH INTERIM PUBLIC AUCTION)				
Date of submission/ registration				
Tranche No.				
Bidder's Name				
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Name Extension (ex. Jr. III)</i>
Date of Birth				
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female			
Marital Status	<input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Legally Separated			
Present Address				
Contact Nos.				
Email Address				
Name of Attorney in Fact/Representative (if applicable)				
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Name Extension (ex. Jr. III)</i>

Pag-IBIG Fund's Copy

SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

I/We _____, Filipino citizen/s, of legal age, (single/married), with residence and postal address at _____
do hereby name, constitute, and appoint _____, of legal age, (single/married), with residence and postal address at _____
being my _____ (relation) to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

1. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid, including documents relative to my chosen mode of payment that may either be in Cash, Short Term Installment, or Long-Term Installment;
2. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
3. To receive my/our bidding documents, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid;
4. In case my/our chosen mode of payment is through long term installment:
 - 4.1. To received notices issued by the Pag-IBIG Fund once my/our application is approved;
 - 4.2. To receive my/our housing documents from Pag-IBIG Fund and refund of advance insurance payment in case my/our application is disapproved; and
5. In case my/our chosen mode of payment is through cash/short-term installment:
6. To present, received/claim any documents from Pag-IBIG Fund particularly the Owner's Duplicate Certificate of Title and the Cancellation of Mortgage upon full payment of the said property covered by Transfer/Condominium Certificate of Title No. _____;
7. To make, sign and execute, for and in my/our behalf, any documents which may be necessary for the release of the certificate of title;
8. To receive and encash the check due me/us from Pag-IBIG Fund, representing refund by reason of full payment and;
9. To represent and transfer official business with the Office of the Registry of Deeds, Assessor's Office, Bureau of Internal Revenue and other agencies in-connection with the cancellation of mortgage and transfer of title.
10. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

HEREBY GIVING AND GRANTING unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, **HEREBY RATIFYING AND CONFIRMING** all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____,
_____ at the Province/City of _____.

Attorney-in-Fact

Bidder

No. _____

Date of Issue _____

Expiry Date _____

No. _____

Date of Issue _____

Expiry Date _____

With marital consent

SIGNED IN THE PRESENCE OF:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE/CITY OF _____) S.S.

BEFORE ME, a Notary Public for and in _____,
province/city of _____, this _____ day of _____,
personally appeared the named-persons in this Special Power of Attorney (SPA), who have
satisfactorily proven to me their identity through their identifying documents written below their
names and signature, that they are the same persons who executed and voluntarily signed the
foregoing SPA, duly signed by their instrumental witnesses at the spaces herein provided which
they acknowledged before me as their free and voluntary act and deed.

The foregoing instrument which relates to a SPA consists of _____ (____) pages
including the page on which the acknowledgment is written, has been signed by the parties and
instrumental witnesses on all pages thereof, in my presence, and sealed with my Notarial Seal.

WITNESS MY HAND AND NOTARIAL SEAL.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.