



PAMPANGA BRANCH

INVITATION TO SUBMIT OFFER TO PURCHASE

(November 10, 2023)

The Pag-IBIG Fund Committee on Disposition of Acquired Assets hereby invites interested buyers who would like to purchase Pag-IBIG Fund acquired assets through negotiated sale:

PUBLICATION BATCH NO.	AREA/LOCATION OF PROPERTIES	NO. OF AVAILABLE UNITS	PERIOD OF ACCEPTANCE OF OFFERS
40102	BATAAN PAMPANGA BULACAN NUEVA ECIJA ZAMBALES	58	November 17 – 23 , 2023

GENERAL GUIDELINES

1. The list of the properties for negotiated sale may be viewed at <https://www.pagibigfund.gov.ph/acquiredassets.html>.
2. Interested buyers are encouraged to inspect their desired property/ies to purchase prior to submission of offer.
3. The properties shall be sold on an “**AS IS, WHERE IS**” basis which means that the buyer accepts whatever the physical status of the property/ies including whether it is occupied or not.
4. The **OFFERED PRICE** per property shall not fall below the minimum gross selling price of the property set by the Fund.

Example: If the minimum gross selling price of the property is P600,000.00, the Offered Price to be indicated in the Offer to Purchase shall be “P600,000.00” or higher.

5. Purchase of the said properties may be one of the following modes of sale:

a. **GROUP SALE**

- Available to interested buyers employed under the same employer. Their employer shall meet the following requirements prior to submission of offer:
 - Accredited pursuant to the criteria provided in the prevailing guidelines on the Pag-IBIG Fund Employer Accreditation Program; P
 - Have a Collection Servicing Agreement (CSA) or will have CSA with the Fund relative to the deduction and remittance of housing amortization.

NOTE: This mode of sale is also available to members of employees’ associations or cooperatives whose employer has a CSA or willing to execute a CSA with the Fund.

- The interested buyers shall submit their individual offer stating their desired property to purchase, offered price and preferred mode of payment (cash, short-term installment or long term installment) to their group’s authorized representative.
- The group’s representative shall batch the offers and accomplish Offer to Purchase (HQP-AAF-213) with attached List of Interested Employees/Members and Properties to be Purchased under Group Sale (HQP-AAF-214).
- The “aggregate Gross Selling Price” of the properties subject of group’s initial offer for the year should be **at least** Ten Million Pesos (P10,000,000.00).

Example:

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
Total	P10,000,000	P10,300,000

*Set by Pag-IBIG Fund

**Set by the employee/members of the group

- The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

- The Offer to Purchase and List shall be sealed in a mailing envelope.

b. BULK SALE

- Available to interested buyers of more than one (1) acquired asset with the aggregate “Gross Selling Price” of at least Ten Million Pesos (P10,000,000.00).

Example:

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
Total	P10,000,000	P10,300,000

*Set by Pag-IBIG Fund

**Set by the Buyer

- Interested buyers shall accomplish Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213) indicating their preferred mode of payment (cash or short-term installment) together with a List of Properties to be Purchased under Bulk Sale (HQP-AAF-215).
- The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

- The Offer to Purchase and List shall be sealed in a mailing envelope.

c. RETAIL SALE

- Available to any buyers who are interested to purchase Pag-IBIG Fund acquired assets.
- Interested buyers shall submit their offer indicating their preferred mode of payment (cash or short-term installment) using the form Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213).
- The Fund shall grant a discount depending on the chosen mode of payment:

Mode of Payment	Discount
Cash	30%
Short-Term Installment	20%
Long-Term Installment	10%

- If the mode of payment is through long term installment, the buyer shall attach a copy of his/her proof of income to the Offer to Purchase.
- The Offer to Purchase shall be sealed in a mailing envelope.

6. The sealed envelope containing the offer shall be dropped in the drop box located at **SUBURBIA COMMERCIAL CENTER MAIMPIS CITY OF SAN FERNANDO PAMPANGA.**

7. The interested buyer shall be required to register at the frontline counter prior to dropping of sealed offers. A Registration Stub will be issued as proof of registration.
8. In case the offer will be dropped by a representative, an Authorization Letter signed by the buyer and photocopy of valid ID of the buyer with contact number shall be presented upon registration. The authorization shall only be limited to the dropping of sealed offer.
9. Acceptance of sealed offers shall be from **8:00 AM** to **4:00 PM** starting **November 17, 2023** until **November 23, 2023**. No offers shall be accepted after the said cut-off time and date.
10. The determination of winning offers shall be on **November 28, 2023** at **SUBURBIA COMMERCIAL CENTER MAIMPIS CITY OF SAN FERNANDO PAMPANGA**.
11. The determination of winning offers shall be monitored by a representative from Commission on Audit (COA). Attendance of the buyer in the venue is only optional.
12. The buyer who has the **HIGHEST OFFERED PRICE** on a specific property shall be considered the winner.
13. In case there are identical offers constituting the highest offer on a specific property, the tie shall be resolved by toss coin. However, in case there are more than two (2) highest offerors, the tie shall be resolved through draw lots.
14. The result of the negotiated sale shall be released and posted in the Pag-IBIG Fund official website at www.pagibigfund.gov.ph on the following week after the scheduled date of determination of winning offers. Buyers are encourage to check the result on the said website.
15. Any notification sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed received by the buyer. In this regard, the Buyer shall ensure that the contact number and email address indicated on the Offer to Purchase are active. The buyer shall inform Pag-IBIG Fund immediately on any changes on his/her contact number.
16. The winning buyer shall be required to pay a **NON-REFUNDABLE RESERVATION FEE OF ONE THOUSAND PESOS (P1,000.00)** (except for Bulk Sale) within five (5) working days from date of receipt of Notice of Award (NOA). If the mode of payment is through cash or short term installment, a downpayment of at least five percent (5%) of the net selling price shall be paid together with the reservation fee.
17. The winning buyers must abide by the terms and conditions of his chosen mode of payment:
 - a. **Cash Payment** – the balance on the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).
 - b. **Short-Term Installment** – the balance on the net selling price shall be paid in equal monthly installments, provided that the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing period. For Bulk Sale, the applicable interest rate shall be based on the Fund's Full Risk-Based Pricing Framework for Wholesale Loans.
 - c. **Long-Term Installment** – payment shall be in the form of monthly amortization based on the approved term, which may be up to a maximum of thirty (30) years with the following considerations:
 - c.1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;
 - c.2. The amount shall be the buyer's offered price;
 - c.3. The buyer shall be required to file his/her Long-Term Installment application and pay the following incidental expenses within thirty (30) calendar days from payment of reservation fee:
 - complete requirements;
 - Equity, if applicable;
 - One-year advance insurance premiums (sales redemption insurance as well as non-life insurance);
 - c.4. In case the Offered Price, net of downpayment (if any) and additional discount, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from receipt of Notice of Conditional Approval of Sale (NCAS).
 - c.5. Original Borrowers who wish to participate on the negotiated sale shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short-term installment basis.
 - c.6. In case the application has been disapproved due to buyer's fault, any downpayment not to exceed 5% of the net selling price and processing fee shall be forfeited in favor of the Fund.
18. The winning buyer shall take possession of the property without seeking assistance from the Fund.

19. If the winning buyer fails or refuses to push through with the purchase of the properties, or fails to comply with the terms and conditions of the sale, he/she shall lose his/her right as the winning buyer and the Fund shall offer the subject property/ies on the next list of properties to be offered for negotiated sale.
20. Interested parties may visit the San Fernando Housing Business Center and contact Ms. Cristabel A. Faustino and Ms. Maricel T. David at tel. no. 0960-913-7926. You may also email your inquiries for further details at snfernandolmrd.aad@pagibigfund.gov.ph.

PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL OFFERS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH OFFER AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.

SGD. NANETTE GERARDA T. ABILAY
Acting Chairman, Committee on Disposition of
Acquired Assets

<https://www.foreclosurephilippines.com>

(SAN FERNANDO HUB)

LIST OF ACQUIRED ASSETS AVAILABLE FOR NEGOTIATED SALE

Publication Batch Number : 40102

ITEM NO.	PROPERTY NUMBER	PROPERTY LOCATION	TYPE	TCT/CCT NO.	LOT AREA	FLOOR AREA	MINIMUM GROSS SELLING PRICE	APPRAISAL DATE	REQUIRED GROSS MONTHLY INCOME FOR BUYERS WHO WILL CHOOSE LONG TERM INSTALLMENT AS MODE OF PAYMENT (Amount is based on minimum gross selling price, required GMI may change depending on actual Offered Price)	REMARKS
BATAAN										
DINALUPIHAN										
1	804218091300039	Lot 22 Blk. 1 HAPPY VALLEY HAPPY VALLEY DINALUPIHAN BATAAN REGION 3 (CENTRAL LUZON) 2110	Lot Only	038-2011006244	180	0	828,000.00	08/05/2022	14,566.11	Unoccupied-Lot - Title in the Name of Fund
2	804221030900090	Lot 13 Blk. 5 LINCOLN HEIGHTS SAN PABLO (BULATE) DINALUPIHAN BATAAN REGION 3 (CENTRAL LUZON) 2110	Town House	038-2012004376	60	48.51	1,379,700.00	08/22/2023	24,271.57	Occupied/Closed - Title for Consolidation
3	804221073100001	Lot 13 Blk. 3 SAN PABLO HILLS SAN PABLO (BULATE) DINALUPIHAN BATAAN REGION 3 (CENTRAL LUZON) 2110	Single Detached	T-204647	81	30	598,425.00	04/19/2022	10,527.44	Unoccupied - Title for Consolidation
LIMAY										
4	804219033000064	Lot 6 Blk. 2 Phase III SILVERLAND HOMES SUBDIVISION DUALE LIMAY BATAAN REGION 3 (CENTRAL LUZON) 2103	Single Attached	038-2012001664	96	55	1,641,600.00	03/14/2022	28,878.90	Occupied - Title for Consolidation
PAMPANGA										
ANGELES										
5	840202010220040	Lot 12 Blk. 40 FIESTA COMMUNITIES - MINING MINING ANGELES CITY PAMPANGA REGION 3 (CENTRAL LUZON) 2009	Duplex with Eaves	045-2015008488	55	50.5	1,622,300.00	06/15/2022	28,539.37	Occupied/Closed - Title for Consolidation
FLORIDABLANCA										
6	804019063000920	Lot 14 Blk. 2 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	281056-R	227		771,800.00	01/27/2023	13,577.44	Unoccupied-Lot - Title for Consolidation
7	804019063000343	Lot 17 Blk. 2 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	351026-R	180	0	612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
8	804019063000926	Lot 6 Blk. 6 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	282423-R	180		612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
9	804019063000863	Unit 7 Lot 16 Blk. 6 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	283179-R	180		612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
10	804019063000324	Lot 10 Blk. 10 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	299621-R	180	0	612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
11	804019063000325	Lot 19 Blk. 10 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	299615-R	180	0	612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
12	804019063000778	Lot 27 Blk. 10 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	283511-R	180		612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
13	804019063000801	Lot 13 Blk. 6 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	279174-R	180		612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
14	804019063000848	Lot 7 Blk. 22 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	299627-R	282		958,800.00	01/27/2023	16,867.13	Unoccupied-Lot - Title for Consolidation
15	804019093000205	Lot 13 Blk. 23 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	299618-R	180	0	612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
16	804019063000340	Lot 15 Blk. 23 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	299419-R	180	0	612,000.00	01/27/2023	10,766.26	Unoccupied-Lot - Title for Consolidation
17	804019093000196	Lot 16 Blk. 23 FLORIDA HEIGHTS SUBD. SAN JOSE FLORIDABLANCA PAMPANGA REGION 3 (CENTRAL LUZON) 2006	Lot Only	282296-R	269	0	914,600.00	01/27/2023	16,089.57	Unoccupied-Lot - Title for Consolidation
MABALACAT										
18	840201906200025	Lot 34 Blk. 5 FIESTA MABALACAT SUBDIVISION MAMATITANG MABALACAT PAMPANGA REGION 3 (CENTRAL LUZON) 2010	Row House	195304	50	31.2	1,028,900.00	03/18/2022	18,100.33	Occupied - Title for Consolidation
19	804020022700006	Lot 58 Blk. 7 FIESTA MABALACAT SUBDIVISION MAMATITANG MABALACAT PAMPANGA REGION 3 (CENTRAL LUZON) 2010	Row House	045-2022004204	50	31.2	1,187,500.00	03/27/2023	20,890.41	Occupied - Title in the Name of Fund
MEXICO										
20	804019063000017	Lot 42 Blk. 23 STO DOMINGO VILLAGE SAN JOSE MATULID MEXICO PAMPANGA REGION 3 (CENTRAL LUZON) 2021	Lot Only	317373-R	150	0	825,000.00	10/11/2022	14,513.33	Unoccupied-Lot - Title for Consolidation
SAN SIMON										
21	840201911210015	Lot 22 Blk. 4 NORTHGROVE RESIDENCE SANTA MONICA SAN SIMON PAMPANGA REGION 3 (CENTRAL LUZON) 2015	Double Attached	042-2014003812	63	38	1,389,300.00	09/13/2022	24,440.45	Occupied - Title for Consolidation
BULACAN										
MALOLOS										
22	804119071100155	Lot 11 Blk. 7 MC ARTHUR VILLAGE LONGOS MALOLOS CITY BULACAN REGION 3 (CENTRAL LUZON) 3000	Single Attached	T-132837	108	30	1,399,400.00	11/11/2022	24,618.13	Occupied - Title for Consolidation

MARILAO										
23	804119061700481	Lot 91 Blk. 606 Phase VI-B HERITAGE HOMES LOMA DE GATO MARILAO BULACAN REGION 3 (CENTRAL LUZON) 3009	Townhouse - End with Eaves	T-365228(M)	67	40	1,363,100.00	09/26/2022	23,979.55	Occupied - Title for Consolidation
24	841201908220025	Lot 9 Blk. 12 RAMONITA EXECUTIVE HOMES LOMA DE GATO MARILAO BULACAN REGION 3 (CENTRAL LUZON) 3019	Row House	T-353880 (M)	40	20	619,200.00	04/23/2022	10,892.92	Occupied - Title for Consolidation
25	804120062500037	Lot 11A Blk. 6 VILLA MONTEVERDE SUBDIVISION NAGBALON MARILAO BULACAN REGION 3 (CENTRAL LUZON) 3019	Double Attached	T-520980(M)	77	30	981,100.00	10/12/2022	17,259.43	Occupied - Title for Consolidation
SAN JOSE DEL MONTE										
26	841202210260023	Lot 65 Blk. 4 WINTER BREEZE HOMES - BULACAN MINUYAN SAN JOSE DEL MONTE CITY BULACAN REGION 3 (CENTRAL LUZON) 3023	Row House	040-2013034516	36	20	609,000.00	03/23/2023	10,713.48	Occupied - Title for Consolidation
STA MARIA										
27	841202001150005	Lot 290 Blk. 25 BRIGHT HOMES BULACAN MEADOWS CAY POMBO SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Row House - End with Firewall	T-515101 (M)	77.6	24	1,093,700.00	08/15/2022	19,240.28	Occupied - Title for Consolidation
28	804120062500040	Lot 316 Blk. 25 BRIGHT HOMES BULACAN MEADOWS CAY POMBO SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Row House - End with Firewall	T-537134(M)	44	24	841,800.00	08/15/2022	14,808.88	Occupied - Title for Consolidation
29	841201909240016	Lot 165 Blk. 26 BRIGHT HOMES BULACAN MEADOWS CAY POMBO SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Row House	040-2014003666	44	20	661,800.00	03/22/2022	11,642.33	Occupied - Title for Consolidation
30	804121063000165	Lot 86 Blk. 36 EL PUEBLO DEL RIO CAY POMBO SANTA MARIA BULACAN REGION 3 (CENTRAL LUZON) 3022	Row House	T-474331(M)	44	24	728,000.00	03/22/2022	12,806.92	Occupied - Title for Consolidation
NUEVA ECIJA										
CABANATUAN										
31	804120062500023	Lot 7 Blk. 7 IMPERIAL HOMES SUBDIVISION BAKOD BAYAN CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3111	Single Attached	T-94102	70	24.75	882,500.00	09/28/2023	15,524.87	Occupied - Title for Consolidation
32	804120021800029	Lot 17 Blk. 14 IMPERIAL CENTRAL PLAINS SUBDIVISION BAKOD BAYAN CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-84063	70	24.75	808,600.00	09/28/2023	14,224.83	Occupied - Title for Consolidation
33	804120051800097	Lot 7 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-77349	116	38	767,700.00	02/22/2022	13,505.32	Occupied/Closed - Title for Consolidation
34	804120051800120	Lot 10 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-79930	116	38	767,700.00	02/22/2022	13,505.32	Occupied/Closed - Title for Consolidation
35	804120051800110	Lot 14 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-77348	116	38	767,700.00	02/22/2022	13,505.32	Occupied/Closed - Title for Consolidation
36	804120051800103	Lot 18 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	T-78234	116	0	232,000.00	02/22/2022	4,081.33	Unoccupied-Lot - Title for Consolidation
37	804120051800114	Lot 25 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-77342	116	38	714,130.00	02/22/2022	12,562.92	Occupied/Closed - Title for Consolidation
38	804120051800118	Lot 30 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	78270	116	0	232,000.00	02/22/2022	4,081.33	Unoccupied-Lot - Title for Consolidation
39	804120051800111	Lot 36 Blk. 9 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Single Attached	T-78257	115	38	765,700.00	02/22/2022	13,470.13	Occupied/Closed - Title for Consolidation
40	804120062500108	Lot 08 Blk. 10 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	T-121674	105	0	210,000.00	05/25/2022	3,694.30	Unoccupied-Lot - Title in the Name of Fund
41	804120051800128	Lot 4 Blk. 12 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	T-78231	99	0	198,000.00	05/25/2022	3,483.20	Unoccupied-Lot - Title for Consolidation
42	804120051800002	Lot 9 Blk. 13 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	T-79504	97	0	194,000.00	05/25/2022	3,412.83	Unoccupied-Lot - Title for Consolidation
43	804120051800101	Lot 5 Blk. 16 SACRED HEART SUBDIVISION KALIKID NORTE CABANATUAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3100	Lot Only	T-77360	96	0	192,000.00	05/25/2022	3,377.65	Unoccupied-Lot - Title for Consolidation
GAPAN										
44	804119063000491	Lot 12 Blk. 02 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303813	137		438,400.00	03/19/2022	7,712.30	Unoccupied-Lot - Title for Consolidation
45	804119063000492	Lot 14 Blk. 02 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303815	138		441,600.00	03/19/2022	7,768.59	Unoccupied-Lot - Title for Consolidation
46	804119063000465	Lot 15 & 16 Blk. 03 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303845 / 46	192		614,400.00	03/19/2022	10,808.48	Unoccupied-Lot - Title for Consolidation
47	804119063000470	Lot 07,08,09 Blk. 03 RICHLANDIA SUBDIVISION PAMBUAN GAPAN CITY NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3105	Lot Only	NT-303837/38/39	288		921,600.00	03/19/2022	16,212.71	Unoccupied-Lot - Title for Consolidation
SAN LEONARDO										
48	804120051800050	Lot 1 Blk. 7 ADORABLE VILLAGE TAMBO ADORABLE SAN LEONARDO NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3102	Lot Only	NT221698	347	0	763,400.00	03/30/2022	13,429.67	Unoccupied-Lot - Title for Consolidation
49	804120051800035	Lot 9 Blk. 7 ADORABLE VILLAGE TAMBO ADORABLE SAN LEONARDO NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3102	Lot Only	NT221704	276	0	607,200.00	03/30/2022	10,681.81	Unoccupied-Lot - Title for Consolidation
50	804120051800045	Lot 12 Blk. 7 ADORABLE VILLAGE TAMBO ADORABLE SAN LEONARDO NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3102	Lot Only	NT221695	276	0	607,200.00	03/30/2022	10,681.81	Unoccupied-Lot - Title for Consolidation
51	804120051800046	Lot 13 Blk. 7 ADORABLE VILLAGE TAMBO ADORABLE SAN LEONARDO NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3102	Lot Only	NT-221693	276	0	607,200.00	03/30/2022	10,681.81	Unoccupied-Lot - Title for Consolidation
STA ROSA										
52	804120062600018	Lot 2 Blk. 4 STA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Single Attached	NT-259959	96	31.8	1,118,400.00	02/14/2022	19,674.89	Unoccupied - Title for Consolidation

53	804119071000017	Lot 22 Bk. 6 SANTA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Single Attached	NT-259899	96	46	1,390,600.00	02/14/2022	24,463.32	Occupied - Title for Consolidation
54	804120062600048	Lot 11 Bk. 9 STA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Single Attached	NT-259788	96	31.8	1,118,400.00	02/01/2022	19,674.80	Occupied/Closed - Title for Consolidation
55	804119111100006	Lot 5 Bk. 11 STA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Single Attached	NT-259746	96	31.8	1,118,400.00	02/14/2022	19,674.80	Occupied/Closed - Title for Consolidation
56	804120062600072	Lot 21 Bk. 21 STA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Single Attached	NT-259531	96	31.8	1,118,400.00	02/14/2022	19,674.80	Occupied - Title for Consolidation
57	804121063000121	Lot 25 Bk. 21 STA ROSA HOMES LOURDES SANTA ROSA NUEVA ECIJA REGION 3 (CENTRAL LUZON) 3101	Single Attached	NT-259535	96	31.8	1,118,400.00	02/14/2022	19,674.80	Occupied/Closed - Title for Consolidation
ZAMBALES										
CASTILLEJOS										
58	842202001150001	Lot 4 Bk. 53 FIESTA COMMUNITIES - CASTILLEJOS DEL PILAR CASTILLEJOS ZAMBALES REGION 3 (CENTRAL LUZON) 2208	Duplex with Eaves	044-2016002251	55	50.5	1,694,800.00	01/25/2022	29,814.79	Unoccupied - Title for Consolidation

[Handwritten signatures and initials]

<https://www.foreclosurephilippines.com>

Rank

OFFER TO PURCHASE

_____ Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to the sale of Pag-IBIG Fund acquired assets under Negotiated Sale with Publication Batch No. _____, I/We hereby submit my/our offer to purchase the property/ies as described below subject to the terms and conditions of the Omnibus Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Mode of Sale: ☐ Retail Sale ☐ Bulk Sale ☐ Group Sale
2. Location of the Property (if multiple properties, please attach list of properties to purchase):

_____ Property Number: _____
3. Minimum Selling Price: _____ (P_____)
4. **Offered Price (must be equal to or higher than the Minimum Gross Selling Price):** _____ (P_____)
5. Mode of Payment: ☐ Cash (to pay within 30 days from signing of Deed of Conditional Sale)
☐ Short Term Installment (to pay within _____ months) (maximum of 12 months)
☐ Long Term Installment (to pay within _____ years) (maximum of 30 years, not applicable for bulk sale) (please attached a copy of proof of income)

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to purchase. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) to purchase the property/ies on “**As Is, Where Is**” basis on which I/we accept the physical condition of the property/ies including whether it is occupied or not;
- 2) to hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) that Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund’s approving authorities.
- 4) that should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.

Further, I/we hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s including the posting of my/our name/s in the Pag-IBIG Fund website in case I/we win on the negotiated sale. I/we understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the “Data Privacy Act of 2012” and its implementing rules and regulations, I/we promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

SIGNATURE OF OFFEROR
OVER PRINTED NAME

SIGNATURE OF AUTHORIZED
REPRESENTATIVE OVER PRINTED NAME
(IF ANY)

DATE

NAME OF BUYER Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name					DATE OF BIRTH <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>												m	m	d	d	y	y	y	y										
m	m	d	d	y	y	y	y																											
PRESENT OCCUPANT <input type="checkbox"/> Yes <input type="checkbox"/> No		FORMER OWNER <input type="checkbox"/> Yes <input type="checkbox"/> No		Pag-IBIG MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No		WITH PREVIOUS / EXISTING Pag-IBIG HOUSING LOAN ACCOUNT <input type="checkbox"/> Yes, Housing Account Number (HAN) : _____ <input type="checkbox"/> No																												
MARITAL STATUS <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widow/er <input type="checkbox"/> Legally Separated <input type="checkbox"/> Annulled					GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female		CITIZENSHIP FILIPINO																											
Pag-IBIG MID NUMBER/RTN		SSS/GSIS ID NO.		TAXPAYERS ID NO. (TIN)		COMMON REFERENCE NO. (CRN)																												
NAME OF SPOUSE (IF MARRIED) Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name					DATE OF BIRTH <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>												m	m	d	d	y	y	y	y										
m	m	d	d	y	y	y	y																											
PERMANENT HOME ADDRESS Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code					CONTACT DETAILS (Indicate country code if abroad) COUNTRY + AREA CODE TELEPHONE NO. Cellphone No. <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																													
PRESENT HOME ADDRESS Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code					Home Tel. No. <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Employer/Business Tel. No. <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Personal Email Address <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																													
EMPLOYER/BUSINESS NAME					PREFERRED MAILING ADDRESS <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address																													
EMPLOYER/BUSINESS ADDRESS Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code																																		

(Note: Authorized Representatives must be armed with an SPA when transacting with Pag-IBIG Fund)

NAME OF AUTHORIZED REPRESENTATIVE						DATE OF BIRTH																															
Last Name		First Name		Name Extension (e.g. Jr., III)		Middle Name		Maiden Name																													
FORMER OWNER <input type="checkbox"/> Yes <input type="checkbox"/> No						Pag-IBIG MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No						GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female						MARITAL STATUS <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated										CITIZENSHIP									
Pag-IBIG MID NUMBER/RTN						SSS/GSIS ID NO.						TAXPAYERS ID NO. (TIN)						COMMON REFERENCE NO. (CRN)																			
PERMANENT HOME ADDRESS <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>																				CONTACT DETAILS <i>(Indicate country code if abroad)</i> COUNTRY + AREA CODE TELEPHONE NO. Cellphone No.																	
<i>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>																																					
PRESENT HOME ADDRESS <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>																																					
<i>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>																																					
EMPLOYER/BUSINESS NAME																				Home Tel. No.																	
EMPLOYER/BUSINESS ADDRESS <i>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</i>																				Employer/Business Tel. No.																	
<i>Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code</i>																																					
																				Personal Email Address																	
PREFERRED MAILING ADDRESS																																					
																				<input type="checkbox"/> Present Home Address																	
																				<input type="checkbox"/> Employer/Business Address																	
																				<input type="checkbox"/> Permanent Home Address																	

THIS PORTION IS FOR Paq-IBIG FUND USE ONLY

Reviewed by	Date	Remarks
Noted by Committee on Disposition of Acquired Assets		

Rank

OFFER TO PURCHASE

_____ Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to the sale of Pag-IBIG Fund acquired assets under Negotiated Sale with Publication Batch No. _____, I/We hereby submit my/our offer to purchase the property/ies as described below subject to the terms and conditions of the Omnibus Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Mode of Sale: ☐ Retail Sale ☐ Bulk Sale ☐ Group Sale
2. Location of the Property (if multiple properties, please attach list of properties to purchase):

_____ Property Number: _____

3. Minimum Selling Price: _____ (P_____)

4. **Offered Price (must be equal to or higher than the Minimum Gross Selling Price):** _____ (P_____)

5. Mode Payment: ☐ Cash (to pay within 30 days from signing of Deed of Conditional Sale)
- ☐ Short Term Installment (to pay within _____ months) (maximum of 12 months)

Notes: For group sale, the mode of payment per employee/member shall be indicated on the List to be attached.

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to purchase. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) to purchase the property/ies on “**As Is, Where Is**” basis on which I/we accept the physical condition of the property/ies including whether it is occupied or not;
- 2) to hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) that Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund’s approving authorities.
- 4) that should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.

Further, I/we hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s including the posting of my/our name/s in the Pag-IBIG Fund website in case I/we win on the negotiated sale. I/we understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the “Data Privacy Act of 2012” and its implementing rules and regulations, I/we promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

SIGNATURE OF OFFEROR
OVER PRINTED NAME

SIGNATURE OF AUTHORIZED
REPRESENTATIVE OVER PRINTED NAME
(IF ANY)

DATE

THIS FORM MAY BE REPRODUCED. NOT FOR SALE.

LIST OF INTERESTED EMPLOYEES/MEMBERS AND PROPERTIES TO BE PURCHASED THROUGH GROUP SALE

Publication Batch No. :

Name of Organization :

Group Sale Batch for the Year :

Prepared Date :

ITEM NO.	INTERESTED EMPLOYEE/MEMBER	EMPLOYER (If the organization is an association/cooperative)	GROSS MONTHLY INCOME	NET TAKE HOME PAY	PROPERTY NUMBER	PROPERTY LOCATION	MINIMUM GROSS SELLING PRICE	OFFERED PRICE	MODE OF PAYMENT	TERM Cash = 30 days STI = Max. 12 mos LTI = Max. 30 yrs.
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

Total No. of Interested Employees/Members : ____

Total No. of Properties to Purchase : ____

Aggregate Price : P _____

Prepared by:

Authorized Representative

LIST OF PROPERTIES TO BE PURCHASED THROUGH BULK SALE

Name of Buyer :
Preferred Mode of Payment :

Prepared Date :
Payment Term:

Publication Batch Number :

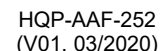
Item No.	Property Number	Property Location	Minimum Gross Selling Price	Offered Price
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Total No. of Properties to Purchase : ____

Aggregate Price : _____

Prepared by:

Authorized Representative



REQUIRED DOCUMENTS	WHERE TO SECURE
FOR INDIVIDUAL BUYER <u>To be sealed in the offer envelope</u> 1. Duly accomplished Offer to Purchase (HQP-AAF-212, 2 original copies) signed by the Buyer 2. One (1) Valid ID of the Buyer (photocopy, back-to-back) with 3 specimen signatures. Any of the following: <ul style="list-style-type: none"> - Passport - Driver's License - Professional Regulation Commission (PRC) ID - Integrated Bar of the Philippines (IBP) ID - National Bureau of Investigation (NBI) Clearance - Police Clearance - Postal ID - Voter's ID - GSIS e-Card - Social Security System (SSS) Card - Senior Citizen Card - OWWA ID - Overseas Filipino Worker (OFW) ID - Seaman's Book or Seafarer's Identification and Record Book (SIRB) - Alien Certification of Registration/Immigrant Certificate of Registration - National Council for the Welfare of Disabled Persons (NCWPD) Certification - Department of Social Welfare and Development (DSWD) Certification - Government Office and GOCC ID (e.g. AFP ID, Pag-IBIG Loyalty Card) 3. If chosen mode of payment is Long Term Installment, photocopy of Proof of Income (1 copy).	Pag-IBIG Website (www.pagibigfund.gov.ph) or any Pag-IBIG Branch Department of Foreign Affairs (DFA) Land Transportation Office (LTO) Professional Regulation Commission (PRC) Integrated Bar of the Philippines (IBP) National Bureau of Investigation (NBI) Local Police Station Post Office Commission on Election (COMELEC) Government Service Insurance System (GSIS) Social Security System (SSS) Local Government Unit (LGU) Overseas Workers Welfare Administration (OWWA) Philippine Overseas Employment Administration (POEA) Maritime Industry Authority (MARINA) Bureau of Immigration (BI) National Council on Disability Affairs (NCDA) Department of Social Welfare and Development (DSWD) Government Office/Government-Owned and Controlled Corporation (GOCC) Please refer to the acceptable proof of income indicated in the <i>Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i>
<u>After winning the negotiated sale</u> 1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000) 2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price.	Buyer Buyer
<u>For compliance after payment of reservation fee and downpayment, if any</u> <u>For Cash or Short-Term Installment:</u> 1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies).	Pag-IBIG Branch

REQUIRED DOCUMENTS	WHERE TO SECURE
<p>2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies).</p> <p><i>For Long-Term Installment:</i></p> <p>1. Complete documentary requirements for application for long term installment.</p> <p>2. Payment of Processing Fee, advance 1-year insurance premiums and equity, if any.</p>	<p>Pag-IBIG Branch</p> <p><i>Refer to Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i></p> <p>Buyer</p>
<p>NOTE: In all instances wherein photocopies are submitted, the original document must be presented for authentication.</p>	
<p>IF THRU REPRESENTATIVE/ATTORNEY-IN-FACT - INDIVIDUAL PERSON</p> <p><u>To be sealed in the offer envelope</u></p> <p>1. Duly accomplished Offer to Purchase (HQP-AAF-212, 2 original copies) signed by the Buyer/ Attorney-In-Fact</p> <p>2. Authorization Letter signed by the Buyer (1 original or printed digital copy) – only applicable for dropping of offer (NOTE: Photocopy of the notarized SPA is required upon claiming the Notice of Award after winning the negotiated sale.) or; Notarized Special Power of Attorney (SPA) signed by the buyer (1 original copy, 1 photocopy)</p> <p><u>For OFW</u></p> <p>✓ For SPA executed and notarized in the Philippines, include a photocopy of passport/ seaman's book reflecting the entry date and/or exit date to/from the Philippines (1 original copy, 1 photocopy)</p> <p>✓ For documents executed abroad (1 original copy, 1 photocopy)</p> <ul style="list-style-type: none"> ▪ For Non-Apostille Countries - SPA duly authenticated by a Philippine Consular Officer, or SPA notarized by a local notary (of the country where the member is working) but duly authenticated by a Philippine Consular Officer ▪ For Apostille Countries - Apostille SPA <p>3. One (1) Valid ID with signature (photocopy, back-to-back) of the Buyer and Attorney-in-Fact. Any of the following:</p> <ul style="list-style-type: none"> - Passport - Driver's License - Professional Regulation Commission (PRC) ID - Integrated Bar of the Philippines (IBP) ID - National Bureau of Investigation (NBI) Clearance - Police Clearance - Postal ID - Voter's ID 	<p>Pag-IBIG Website (www.pagibigfund.gov.ph) or any Pag-IBIG Branch</p> <p>Buyer</p> <p>Person being Represented</p> <p>Philippine Embassy of Host Country/ Government</p> <p>Philippine Embassy of Host Country/ Government</p> <p>Department of Foreign Affairs (DFA) Land Transportation Office (LTO) Professional Regulation Commission (PRC) Integrated Bar of the Philippines (IBP) National Bureau of Investigation (NBI) Local Police Station Post Office Commission on Election (COMELEC)</p>

REQUIRED DOCUMENTS	WHERE TO SECURE
<ul style="list-style-type: none"> - GSIS e-Card - Social Security System (SSS) Card - Senior Citizen Card - OWWA ID - Overseas Filipino Worker (OFW) ID - Seaman's Book or Seafarer's Identification and Record Book (SIRB) - Alien Certification of Registration/Immigrant Certificate of Registration - National Council for the Welfare of Disabled Persons (NCWPD) Certification - Department of Social Welfare and Development (DSWD) Certification - Government Office and GOCC ID (e.g. AFP ID, Pag-IBIG Loyalty Card) <p>4. If chosen mode of payment is Long Term Installment, photocopy of Proof of Income (1 copy).</p>	<p>Government Service Insurance System (GSIS) Social Security System (SSS) Local Government Unit (LGU) Overseas Workers Welfare Administration (OWWA) Philippine Overseas Employment Administration (POEA) Maritime Industry Authority (MARINA)</p> <p>Bureau of Immigration (BI)</p> <p>National Council on Disability Affairs (NCDA)</p> <p>Department of Social Welfare and Development (DSWD) Government Office/Government-Owned and Controlled Corporation (GOCC)</p> <p>Please refer to the acceptable proof of income indicated in the <i>Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i>.</p>
<p><u>After winning the negotiated sale</u></p> <ol style="list-style-type: none"> 1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000) 2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price. <p><u>For compliance after payment of reservation fee and downpayment, if any</u></p> <p><i>For Cash or Short-Term Installment:</i></p> <ol style="list-style-type: none"> 1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies). 2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies). <p><i>For Long-Term Installment:</i></p> <ol style="list-style-type: none"> 1. Complete documentary requirements for application for long term installment. 2. Payment of Processing Fee, advance 1-year insurance premiums and equity, if any. 	<p>Buyer</p> <p>Buyer</p> <p>Pag-IBIG Branch</p> <p>Pag-IBIG Branch</p> <p><i>Refer to Checklist of Requirements for Application for Long Term Installment Sale Mode of Payment (HQP-AAF-253)</i></p> <p>Buyer</p>
<p>NOTE: In all instances wherein photocopies are submitted, the original document must be presented for authentication.</p>	
<p>IF THRU REPRESENTATIVE/ATTORNEY-IN-FACT - ORGANIZATION (JURIDICAL ENTITY)</p> <p><u>To be sealed in the offer envelope</u></p> <ol style="list-style-type: none"> 1. Duly accomplished Offer to Purchase (HQP-AAF-213, 2 original copies) signed by the authorized representative. 	<p>Pag-IBIG Website (www.pagibigfund.gov.ph) or any Pag-IBIG Branch</p>

REQUIRED DOCUMENTS	WHERE TO SECURE
<p>2. Notarized Secretary Certificate or Authorization Letter signed by the organization's authorized representative/s.</p> <p>NOTE: Photocopy Copy of the Secretary Certificate is required upon claiming the Notice of Award after winning the negotiated sale.</p> <p>3. One (1) Valid ID of the Buyer's Authorized Representative (photocopy, back-to-back) with 3 specimen signatures. Any of the following:</p> <ul style="list-style-type: none"> - Passport - Driver's License - Professional Regulation Commission (PRC) ID - Integrated Bar of the Philippines (IBP) ID - National Bureau of Investigation (NBI) Clearance - Police Clearance - Postal ID - Voter's ID - GSIS e-Card - Social Security System (SSS) Card - Senior Citizen Card - OWWA ID - Overseas Filipino Worker (OFW) ID - Seaman's Book or Seafarer's Identification and Record Book (SIRB) - Alien Certification of Registration/Immigrant Certificate of Registration - National Council for the Welfare of Disabled Persons (NCWPD) Certification - Department of Social Welfare and Development (DSWD) Certification - Government Office and GOCC ID (e.g. AFP ID, Pag-IBIG Loyalty Card) <p><u>After winning the negotiated sale</u></p> <p>1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000)</p> <p>2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price.</p> <p><u>For compliance after payment of reservation fee and downpayment, if any</u></p> <p><u>For Cash or Short-Term Installment:</u></p> <p>1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies).</p> <p>2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies).</p>	<p>Buyer</p> <p>Department of Foreign Affairs (DFA) Land Transportation Office (LTO) Professional Regulation Commission (PRC) Integrated Bar of the Philippines (IBP) National Bureau of Investigation (NBI) Local Police Station Post Office Commission on Election (COMELEC) Government Service Insurance System (GSIS) Social Security System (SSS) Local Government Unit (LGU) Overseas Workers Welfare Administration (OWWA) Philippine Overseas Employment Administration (POEA) Maritime Industry Authority (MARINA) Bureau of Immigration (BI) National Council on Disability Affairs (NCDA) Department of Social Welfare and Development (DSWD) Government Office/Government-Owned and Controlled Corporation (GOCC)</p>
<p>1. Payment of Non-Refundable Reservation Fee of One Thousand Pesos (P1,000)</p> <p>2. For cash or short-term installment mode of payment, payment of downpayment of at least 5% of the net offer price.</p> <p><u>For compliance after payment of reservation fee and downpayment, if any</u></p> <p><u>For Cash or Short-Term Installment:</u></p> <p>1. Signed and notarized Certificate of Acceptance/ Katibayan sa Pagtanggap (HQP- AAF-145) (3 original copies).</p> <p>2. Signed and notarized Deed of Conditional Sale (DCS, 4 original copies).</p>	<p>Buyer</p> <p>Buyer</p> <p>Pag-IBIG Branch</p> <p>Pag-IBIG Branch</p>
<p>NOTE: In all instances wherein photocopies are submitted, the original document must be presented for authentication.</p>	

REGISTRATION FORM
NEGOTIATED SALE

Date of Submission/Registration:			
Batch Number:		Date of Opening:	
Offeror's Name:			
	Last Name	First Name	Middle Name
Pag-IBIG MID Number/RTN:		Date of Birth:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status:	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widow/er <input type="checkbox"/> Legally Separated <input type="checkbox"/> Annulled
Present Address:			
Contact Numbers:		Email Address:	
Employer/ Business Name:			
Employer/ Business Address:			
Authorized Representative (if applicable)			
Name of Attorney in Fact:			
	Last Name	First Name	Middle Name

SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

I/We _____, Filipino citizen/s, of legal age, (single/married), with residence and postal address at _____
do hereby name, constitute, and appoint _____, of legal age, (single/married), with residence and postal address at _____
being my _____ (relation) to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

1. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid, including documents relative to my chosen mode of payment that may either be in Cash, Short Term Installment, or Long-Term Installment;
2. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
3. To receive my/our bidding documents, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid;
4. In case my/our chosen mode of payment is through long term installment:
 - 4.1. To received notices issued by the Pag-IBIG Fund once my/our application is approved;
 - 4.2. To receive my/our housing documents from Pag-IBIG Fund and refund of advance insurance payment in case my/our application is disapproved; and
5. In case my/our chosen mode of payment is through cash/short-term installment:
6. To present, received/claim any documents from Pag-IBIG Fund particularly the Owner's Duplicate Certificate of Title and the Cancellation of Mortgage upon full payment of the said property covered by Transfer/Condominium Certificate of Title No. _____;
7. To make, sign and execute, for and in my/our behalf, any documents which may be necessary for the release of the certificate of title;
8. To receive and encash the check due me/us from Pag-IBIG Fund, representing refund by reason of full payment and;
9. To represent and transfer official business with the Office of the Registry of Deeds, Assessor's Office, Bureau of Internal Revenue and other agencies in-connection with the cancellation of mortgage and transfer of title.
10. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

HEREBY GIVING AND GRANTING unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, **HEREBY RATIFYING AND CONFIRMING** all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____,
_____ at the Province/City of _____.

Attorney-in-Fact

Bidder

No. _____

Date of Issue _____

Expiry Date _____

No. _____

Date of Issue _____

Expiry Date _____

With marital consent

SIGNED IN THE PRESENCE OF:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE/CITY OF _____) S.S.

BEFORE ME, a Notary Public for and in _____,
province/city of _____, this _____ day of _____,
personally appeared the named-persons in this Special Power of Attorney (SPA), who have
satisfactorily proven to me their identity through their identifying documents written below their
names and signature, that they are the same persons who executed and voluntarily signed the
foregoing SPA, duly signed by their instrumental witnesses at the spaces herein provided which
they acknowledged before me as their free and voluntary act and deed.

The foregoing instrument which relates to a SPA consists of _____ (____) pages
including the page on which the acknowledgment is written, has been signed by the parties and
instrumental witnesses on all pages thereof, in my presence, and sealed with my Notarial Seal.

WITNESS MY HAND AND NOTARIAL SEAL.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.