



Pag-IBIG FUND  
CDO Housing Business Center  
4th Floor Pag-IBIG Fund Bldg., JR Borja St., CDOC

## INVITATION TO SUBMIT OFFER TO PURCHASE

**June 7, 2022**

The Pag-IBIG Fund Committee on Disposition of Acquired Assets hereby invites interested buyers who would like to purchase Pag-IBIG Fund acquired assets through Negotiated sale:

PUBLICATION BATCH NO.	AREA/LOCATION OF PROPERTIES	NO. OF AVAILABLE UNITS	PERIOD OF ACCEPTANCE OF OFFERS
82014	<i>BUENAVISTA</i>	2	<i>May 30, 2022 – June 3, 2022</i>
	<i>BUTUAN</i>	4	<i>May 30, 2022 – June 3, 2022</i>
	<i>BAYUGAN</i>	7	<i>May 30, 2022 – June 3, 2022</i>
	<i>SAN FRANCISCO</i>	12	<i>May 30, 2022 – June 3, 2022</i>

### GENERAL GUIDELINES

1. The list of the properties for negotiated sale may be viewed at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph).
2. Interested buyers are encouraged to inspect their desired property/ies to purchase prior to submission of offer.
3. The properties shall be sold on an “**AS IS, WHERE IS**” basis which means that the buyer accepts whatever the physical status of the property/ies including whether it is occupied or not.
4. The **OFFERED PRICE** per property shall not fall below the minimum gross selling price of the property set by the Fund.

**Example:** If the minimum gross selling price of the property is P600,000.00, the Offered Price to be indicated in the Offer to Purchase shall be “P600,000.00” or higher.

5. Purchase of the said properties may be one of the following modes of sale:

a. **GROUP SALE**

✦ Available to interested buyers employed under the same employer. Their employer shall meet the following requirements prior to submission of offer:

- Accredited pursuant to the criteria provided in the prevailing guidelines on the Pag-IBIG Fund Employer Accreditation Program;
- Have a Collection Servicing Agreement (CSA) or will have CSA with the Fund relative to the deduction and remittance of housing amortization.

NOTE: This mode of sale is also available to members of employees’ associations or cooperatives whose employer has a CSA or willing to execute a CSA with the Fund.

- ✦ The interested buyers shall submit their individual offer stating their desired property to purchase, offered price and preferred mode of payment (cash, short-term installment or long term installment) to their group's authorized representative.
- ✦ The group's representative shall batch the offers and accomplish Offer to Purchase (HQP-AAF213) with attached List of Interested Employees/Members and Properties to be Purchased under Group Sale (HQP-AAF-214).
- ✦ The "aggregate Gross Selling Price" of the properties subject of group's initial offer for the year should be **at least** Ten Million Pesos (P10,000,000.00).

**Example:**

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
<b>Total</b>	<b>P10,000,000</b>	<b>P10,300,000</b>

\*Set by Pag-IBIG Fund

\*\*Set by the employee/members of the group

- ✦ The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

- ✦ The Offer to Purchase and List shall be sealed in a mailing envelope.

**b. BULK SALE**

- ✦ Available to interested buyers of more than one (1) acquired asset with the aggregate "Gross Selling Price" of at least Ten Million Pesos (P10,000,000.00).

**Example:**

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
<b>Total</b>	<b>P10,000,000</b>	<b>P10,300,000</b>

\*Set by Pag-IBIG Fund

\*\*Set by the Buyer

- ✦ Interested buyers shall accomplish Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213) indicating their preferred mode of payment (cash or short-term installment) together with a List of Properties to be Purchased under Bulk Sale (HQP-AAF-215).
- ✦ The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

The Offer to Purchase and List shall be sealed in a mailing envelope.

**c. RETAIL SALE**

- ✦ Available to any buyers who are interested to purchase Pag-IBIG Fund acquired assets.

✦ Interested buyers shall submit their offer indicating their preferred mode of payment (cash or short-term installment) using the form Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213).

✦ The Fund shall grant a discount depending on the chosen mode of payment:

Mode of Payment	Discount
Cash	30%
Short-Term Installment	20%
Long-Term Installment	10%

✦ If the mode of payment is through long term installment, the buyer shall attach a copy of his/her proof of income to the Offer to Purchase.

✦ The Offer to Purchase shall be sealed in a mailing envelope.

6. The sealed envelope containing the offer shall be dropped in the drop box located at **Pag-IBIG Fund Butuan Members Service Branch, Kho Building, Jose Calo Aquino Avenue, Butuan City.**

7. The interested buyer shall be required to register at the frontline counter prior to dropping of sealed offers. A Registration Stub will be issued as proof of registration.

8. In case the offer will be dropped by a representative, an Authorization Letter signed by the buyer and photocopy of valid ID of the buyer with contact number shall be presented upon registration. The authorization shall only be limited to the dropping of sealed offer.

9. Acceptance of sealed offers shall be from **8:00am to 4:00pm** starting **May 30, 2022** until **June 3, 2022**. No offers shall be accepted after the said cut-off time and date.

10. The determination of winning offers shall be on **June 7, 2022** at the **4<sup>th</sup> Floor Pag-IBIG Fund Building JR Borja Street Cagayan de Oro City.**

11. The determination of winning offers shall be monitored by a representative from Commission on Audit (COA). Attendance of the buyer in the venue is only optional.

12. The buyer who has the **HIGHEST OFFERED PRICE** on a specific property shall be considered the winner.

13. In case there are identical offers constituting the highest offer on a specific property, the tie shall be resolved by toss coin. However, in case there are more than two (2) highest offerors, the tie shall be resolved through draw lots.

14. The result of the negotiated sale shall be released and posted in the Pag-IBIG Fund official website at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph) on the following week after the scheduled date of determination of winning offers. Buyers are encourage to check the result on the said website.

15. Any notification sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed received by the buyer. In this regard, the Buyer shall ensure that the contact number and email address indicated on the Offer to Purchase are active. The buyer shall inform Pag-IBIG Fund immediately on any changes on his/her contact number.

16. The winning buyer shall be required to pay a **NON-REFUNDABLE RESERVATION FEE OF ONE THOUSAND PESOS (P1,000.00)** (except for Bulk Sale) within five (5) working days from date of receipt of Notice of Award (NOA). If the mode of payment is through cash or short term installment, a downpayment of at least five percent (5%) of the net selling price shall be paid together with the reservation fee.

17. The winning buyers must abide by the terms and conditions of his chosen mode of payment:

a. **Cash Payment** – the balance on the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).

b. **Short-Term Installment** – the balance on the net selling price shall be paid in equal monthly installments, provided that the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing period. For Bulk

Sale, the applicable interest rate shall be based on the Fund's Full Risk-Based Pricing Framework for Wholesale Loans.

- c. **Long-Term Installment** – payment shall be in the form of monthly amortization based on the approved term, which may be up to a maximum of thirty (30) years with the following considerations:
- c.1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;
  - c.2. The amount shall be the buyer's offered price;
  - c.3. The buyer shall be required to file his/her Long-Term Installment application and pay the following incidental expenses within thirty (30) calendar days from payment of reservation fee:
    - Processing fee of Two Thousand Pesos (P2,000.00) shall be paid upon submission of complete requirements;
    - Equity, if applicable;
    - One-year advance insurance premiums (sales redemption insurance as well as non-life insurance);
  - c.4. In case the Offered Price, net of downpayment (if any) and additional discount, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from receipt of Notice of Conditional Approval of Sale (NCAS).
  - c.5. Original Borrowers who wish to participate on the negotiated sale shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short-term installment basis.
  - c.6. In case the application has been disapproved due to buyer's fault, any downpayment not to exceed 5% of the net selling price and processing fee shall be forfeited in favor of the Fund.
18. The winning buyer shall take possession of the property without seeking assistance from the Fund.
19. If the winning buyer fails or refuses to push through with the purchase of the properties, or fails to comply with the terms and conditions of the sale, he/she shall lose his/her right as the winning buyer and the Fund shall offer the subject property/ies on the next list of properties to be offered for negotiated sale.
20. Interested parties may visit the Acquired Assets Management at Ground Flr., Pag-IBIG Fund Bldg JR Borja St. Cagayan de Oro Housing Business Center Jr Borja St., Cagayan de Oro City or contact Mr. Don Dino D. Gonzalez, Ms. Kristine Marie B. Dosdos, Ms. Kristel Bernados and Mr. Sam Elijah T. Velez at tel. no. 722800/ 726348 / 8561860 / 8561861 / 8561862 local 125 and cellphone numbers 09503530644. You may also email your inquiries for further details at [cdohbc.lrrd2@pagibigfund.gov.ph](mailto:cdohbc.lrrd2@pagibigfund.gov.ph).

**PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL OFFERS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH OFFER AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.**

Sgd. **ENGR. NOLI D. ARMADA**  
Chairman, Committee on Disposition of  
Acquired Assets

**Pag-IBIG Fund Cagayan de Oro Housing Business Center**  
**Negotiated Sale Auction - Caraga (with Discount)**  
**DATE OF REGISTRATION AND SUBMISSION OF BID OFFER/S: May 30, 2022 to June 3, 2022**  
**DATE OF OPENING OF BID OFFER/S: June 7, 2022**

Publication Batch Number : **82014**

ITEM NO.	PROPERTY NUMBER	PROPERTY LOCATION	TYPE	TCT/CCT NO.	LOT AREA	FLOOR AREA	MINIMUM GROSS SELLING PRICE	APPRAISAL DATE	REQUIRED GROSS MONTHLY INCOME FOR BUYERS WHO WILL CHOOSE LONG TERM INSTALLMENT AS MODE OF PAYMENT (Amount is based on minimum gross selling price, required GMI may change depending on actual Offered Price)	REMARKS
<b>AGUSAN DEL NORTE</b>										
<b>EMPLOYEES VILLAGE, LIBERTAD, BUTUAN CITY, AGUSAN DEL NORTE</b>										
1.	883201907180007	Lot 30 Bk. 14 EMPLOYEES VILLAGE LIBERTAD BUTUAN CITY AGUSAN DEL NORTE REGION 13 (CARAGA) 8600	Single Detached	157-2022000450	150	120	1,446,409.50	02/23/2021	25,445.12	TCT - HDMF - Unoccupied
<b>REGATTA EAST VILLAGE, AMPAYON, BUTUAN CITY, AGUSAN DEL NORTE</b>										
2.	883201910010007	Lot 12 Bk. 7 REGATTA EAST VILLAGE AMPAYON BUTUAN CITY AGUSAN DEL NORTE REGION 13 (CARAGA) 8600	Single Detached	RT-58531	168	101.46	3,631,800.00	10/12/2021	63,890.34	TCT - CTS for Consolidation - Occupied
3.	883201911150001	Lot 4 Bk. 12 REGATTA EAST VILLAGE AMPAYON BUTUAN CITY AGUSAN DEL NORTE REGION 13 (CARAGA) 8600	Single Detached	157-2017002777	168	86.05	3,435,400.00	11/12/2021	60,435.28	TCT - REM for Consolidation - Occupied
<b>MARCONVILLE SUBD., MATABAO, BUENAVISTA, AGUSAN DEL NORTE</b>										
4.	883201810230004	Lot 35 MARCONVILLE SUBD MATABAO BUENAVISTA AGUSAN DEL NORTE REGION 13 (CARAGA) 8601	Single Detached	158-2021000948	192	49.11	1,050,300.00	07/30/2020	18,476.79	TCT - HDMF - Occupied
5.	808318111400072	Lot 42 Bk. - MARCONVILLE SUBD MATABAO BUENAVISTA AGUSAN DEL NORTE REGION 13 (CARAGA) 8601	Single Detached	158-2019000727	192	49.5	1,465,500.00	12/17/2021	25,780.96	TCT - HDMF - Occupied
<b>TANDANG SORA, POB. (BGY. 12), BUTUAN CITY, AGUSAN DEL NORTE</b>										
6.	808319013000004	Lot 13-F-2-C-6 NON-SUBDIVISION TANDANG SORA POB. (BGY. 12) BUTUAN CITY AGUSAN DEL NORTE REGION 13 (CARAGA) 8600	Single Detached	RT-38898	377	313.28	2,717,408.00	07/16/2021	47,804.42	TCT - HDMF - Occupied
<b>AGUSAN DEL SUR</b>										
<b>TROPICAL HEIGHTS SUBD., BAYUGAN 2, SAN FRANCISCO, AGUSAN DEL SUR</b>										
7.	883201907190003	Lot 8 Bk. 8 TROPICAL HEIGHTS SUBD. BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-21594	100	34.94	635,300.00	08/12/2020	11,176.15	TCT - CTS for Consolidation - Occupied
8.	808319013000010	Lot 10 Bk. 2 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-25926	100	33.68	565,100.00	12/10/2021	9,941.19	TCT - HDMF - Occupied
9.	808319013000014	Lot 1 Bk. 6 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-25921	98	33.68	560,900.00	12/10/2021	9,867.31	TCT - HDMF - Occupied
10.	808319013000007	Lot 18 Bk. 2 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-25927	100	34.94	612,700.00	03/20/2022	10,778.57	TCT - HDMF - Occupied
11.	808319013000006	Lot 11 Bk. 3 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	159-2016000427	102	34.94	539,820.00	08/12/2020	9,496.47	TCT - HDMF - Occupied
12.	808319053100006	Lot 9 Bk. 3 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-31966	100	34.94	569,300.00	08/12/2020	10,015.08	TCT - HDMF - Unoccupied
13.	808319013000011	Lot 10 Bk. 3 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-25924	101	34.95	538,081.80	08/12/2020	9,465.89	TCT - HDMF - Occupied

14.	808319013000008	Lot 7 Blk. 2 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-25923	100	33.68	565,100.00	12/10/2021	9,941.19	TCT - HDMF - Occupied
15.	808319013000009	Lot 17 Blk. 2 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-25922	100	33.68	565,100.00	12/10/2021	9,941.19	TCT - HDMF - Occupied
16.	808318062700001	Lot 11 Blk. 1 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Single Attached	T-29629	100	63.65	701,000.00	10/14/2021	12,331.94	TCT - HDMF - Occupied
17.	883201901170002	Lot 10 Blk. 9 TROPICAL HEIGHTS SUBD. BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Duplex with Eaves	T-31975	98	49	907,300.00	03/04/2021	15,961.15	TCT - HDMF - Occupied
18.	883201809170003	Lot 20 Blk. 3 TROPICAL HEIGHTS BAYUGAN 2 SAN FRANCISCO AGUSAN DEL SUR REGION 13 (CARAGA) 8501	Duplex with Eaves	T-29628	113	33.68	719,500.00	08/12/2020	12,657.39	TCT - HDMF - Occupied
<b>EURIKA HOMES SUBDIVISION, NOLI, BAYUGAN CITY, AGUSAN DEL SUR</b>										
19.	883201807170004	Lot 10 Blk. 1 EURIKA HOMES SUBDIVISION NOLI BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Single Attached	T-27849	90	34.15	853,800.00	05/26/2021	15,019.98	TCT - CTS for Consolidation - Unoccupied
20.	808318062700025	Lot 5 Blk. 4 EURIKA HOMES NOLI BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Single Attached	T-27917	90	34.15	915,300.00	03/20/2022	16,101.88	TCT - CTS for Consolidation - Unoccupied
21.	883202001230006	Lot 2 Blk. 2 EURIKA HOMES SUBDIVISION NOLI BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Duplex with Eaves	T-27866	90	34.15	786,700.00	11/11/2021	13,839.56	TCT - CTS for Consolidation - Occupied
22.	808319053100015	Lot 17 Blk. 2 EURIKA HOMES SUBDIVISION NOLI BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Row House	T-27881	60	31.68	699,200.00	03/21/2022	12,300.27	TCT - CTS for Consolidation - Unoccupied
<b>TROPICAL VILLA SUBDIVISION, POBLACION, BAYUGAN CITY, AGUSAN DEL SUR</b>										
23.	808319052300007	Lot 9 Blk. 1 TROPICAL VILLA SUBDIVISION POBLACION BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Single Detached	T-23263	150	44.02	944,500.00	02/18/2021	16,615.57	TCT - REM for Consolidation - Occupied
24.	808319052300009	Lot 19 Blk. - TROPICAL VILLA SUBDIVISION POBLACION BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Single Detached	T-24076	150	44.02	858,100.00	08/12/2020	15,095.63	TCT - REM for Consolidation - Occupied
<b>POBLACION, BAYUGAN CITY, AGUSAN DEL SUR</b>										
25.	808318112000008	Lot 4079 Blk. - POBLACION BAYUGAN CITY AGUSAN DEL SUR REGION 13 (CARAGA) 8502	Single Detached	159-2019001006	250	236	3,168,451.00	05/22/2021	55,739.14	TCT - HDMF - Occupied

<b>Rank</b>

# OFFER TO PURCHASE

\_\_\_\_\_ Date

To: **Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to the sale of Pag-IBIG Fund acquired assets under Negotiated Sale with Publication Batch No. \_\_\_\_\_, I/We hereby submit my/our offer to purchase the property/ies as described below subject to the terms and conditions of the Omnibus Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Mode of Sale:  Retail Sale       Bulk Sale       Group Sale

2. Location of the Property (if multiple properties, please attach list of properties to purchase):

\_\_\_\_\_ Property Number: \_\_\_\_\_

3. Minimum Selling Price: \_\_\_\_\_ (P\_\_\_\_\_)

4. **Offered Price (must be equal to or higher than the Minimum Gross Selling Price):** \_\_\_\_\_ (P\_\_\_\_\_)

5. Mode Payment:  Cash (to pay within 30 days from signing of Deed of Conditional Sale)  
 Short Term Installment (to pay within \_\_\_\_\_ months) (maximum of 12 months)

Notes: For group sale, the mode of payment per employee/member shall be indicated on the List to be attached.

I/We certify that the information/statement indicated herein is to my/our knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to purchase. The signature appearing below is genuine. Further, I/We hereby agree of the following:

<https://www foreclosurephilippines.com>

1) to purchase the property/ies on "As Is, Where Is" basis on which I/we accept the physical condition of the property/ies including whether it is occupied or not;

2) to hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;

3) that Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund's approving authorities.

4) that should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.

Further, I/we hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s including the posting of my/our name/s in the Pag-IBIG Fund website in case I/we win on the negotiated sale. I/we understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the "Data Privacy Act of 2012" and its implementing rules and regulations, I/we promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

\_\_\_\_\_  
SIGNATURE OF OFFEROR  
OVER PRINTED NAME

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED  
REPRESENTATIVE OVER PRINTED NAME  
(IF ANY)

\_\_\_\_\_  
DATE

**THIS FORM MAY BE REPRODUCED. NOT FOR SALE.**

**Company/Organization Information (Please write in BLOCK LETTERS):**

<b>NAME OF COMPANY/ORGANIZATION</b>		<b>DATE ESTABLISHED</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>									m	m	d	d	y	y	y	y
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<b>TRADE NAME (IF ANY)</b>		<b>DATE OF INITIAL OPERATION</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>									m	m	d	d	y	y	y	y
m	m	d	d	y	y	y	y											
<b>TYPE OF ORGANIZATION</b> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Others <input type="checkbox"/> Partnership <input type="checkbox"/> Local Government Unit (LGU) <input type="checkbox"/> Association   _____		<b>CONTACT DETAILS</b> <i>(Indicate country code if abroad)</i> COUNTRY + AREA CODE TELEPHONE NO. <b>Cellphone No.</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																
<b>NATURE OF BUSINESS</b>	<b>NO. OF YEARS IN BUSINESS</b>	<b>Telephone No.</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																
<b>Pag-IBIG EMPLOYER NO.</b>	<b>TAX IDENTIFICATION NUMBER (TIN)</b>	<b>Email Address</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																
<b>OFFICE ADDRESS</b> <i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i> <hr/> <i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i>																		
<b>NAME OF KEY OFFICERS (Please attach separate sheet if necessary)</b>	<b>Pag-IBIG MID NUMBER/RTN</b>	<b>POSITION</b>																
<b>NAME OF AFFILIATED COMPANIES &amp; RELATED BUSINESSES</b> (Please attach separate sheet if necessary)	<b>OFFICE ADDRESS</b>	<b>NATURE OF BUSINESS</b>																

**Authorized Representative Information (Please write in BLOCK LETTERS):**

*(Note: Authorized Representatives must be armed with an SPA / Secretary's Certificate when transacting with Pag-IBIG Fund)*

<b>NAME OF AUTHORIZED REPRESENTATIVE</b> <i>Last Name   First Name   Name Extension (e.g. Jr., III)   Middle Name   Maiden Name</i>					<b>DATE OF BIRTH</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>									m	m	d	d	y	y	y	y
m	m	d	d	y	y	y	y														
<b>FORMER OWNER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Pag-IBIG MEMBER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>GENDER</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>MARITAL STATUS</b> <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widow/er <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated		<b>CITIZENSHIP</b>																
<b>Pag-IBIG MID NUMBER/RTN</b>	<b>SSS/GSIS ID NO.</b>	<b>TAXPAYERS ID NO. (TIN)</b>	<b>COMMON REFERENCE NO. (CRN)</b>																		
<b>PERMANENT HOME ADDRESS</b> <i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i> <hr/> <i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i>					<b>CONTACT DETAILS</b> <i>(Indicate country code if abroad)</i> COUNTRY + AREA CODE TELEPHONE NO. <b>Cellphone No.</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																
<b>PRESENT HOME ADDRESS</b> <i>Unit/Room No., Floor   Building Name   Lot No., Block No., Phase No. or House No.   Street Name</i> <hr/> <i>Subdivision   Barangay   Municipality/City   Province and State Country (if abroad)   ZIP Code</i>					<b>Home Tel. No.</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																
<b>EMPLOYER/BUSINESS NAME</b>					<b>Employer/Business Tel. No.</b> <table style="width:100%; text-align:center;"> <tr> <td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td><td style="width:25px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																
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<b>PREFERRED MAILING ADDRESS</b> <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address																					

**THIS PORTION IS FOR Pag-IBIG FUND USE ONLY**

<b>Reviewed by</b>	<b>Date</b>	<b>Remarks</b>
Noted by Committee on Disposition of Acquired Assets		



**SPECIAL POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:**

I/We \_\_\_\_\_, Filipino citizen/s, of legal age, single/married, with residence and postal address at \_\_\_\_\_ do hereby name, constitute, and appoint \_\_\_\_\_, of legal age, single/married, with residence and postal address at \_\_\_\_\_ to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

1. To participate, for and in my/our behalf, in a public auction of Pag-IBIG Fund Acquired Assets scheduled on \_\_\_\_\_ to be held at \_\_\_\_\_;
2. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid;
3. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
4. To receive my/our bidding documents, including the bidder's bond, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid; and
5. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

**HEREBY GIVING AND GRANTING** unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, **HEREBY RATIFYING AND CONFIRMING** all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at the Province/City of \_\_\_\_\_.

\_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
No. \_\_\_\_\_

\_\_\_\_\_  
No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

Date of Issue \_\_\_\_\_

Expiry Date \_\_\_\_\_

Expiry Date \_\_\_\_\_

With marital consent

\_\_\_\_\_

**SIGNED IN THE PRESENCE OF:**

\_\_\_\_\_

\_\_\_\_\_

## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)  
PROVINCE/CITY OF \_\_\_\_\_) S.S.

**BEFORE ME**, a Notary Public for and in \_\_\_\_\_,  
province/city of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_,  
personally appeared the named-persons in this Special Power of Attorney (SPA), who  
have satisfactorily proven to me their identity through their identifying documents written  
below their names and signature, that they are the same persons who executed and  
voluntarily signed the foregoing SPA, duly signed by their instrumental witnesses at the  
spaces herein provided which they acknowledged before me as their free and voluntary  
act and deed.

The foregoing instrument which relates to a SPA consists of \_\_\_\_\_ (\_\_\_\_) pages  
including the page on which the acknowledgment is written, has been signed by the  
parties and instrumental witnesses on all pages thereof, in my presence, and sealed with  
my Notarial Seal.

**WITNESS MY HAND AND NOTARIAL SEAL.**

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.

<https://www.foreclosurephilippines.com>