



Pag-IBIG FUND
CDO Housing Business Center
4th Floor Pag-IBIG Fund Bldg., JR Borja St., CDOC

INVITATION TO SUBMIT OFFER TO PURCHASE

April 19, 2021

The Pag-IBIG Fund Committee on Disposition of Acquired Assets hereby invites interested buyers who would like to purchase Pag-IBIG Fund acquired assets through negotiated sale:

PUBLICATION BATCH NO.	AREA/LOCATION OF PROPERTIES	NO. OF AVAILABLE UNITS	PERIOD OF ACCEPTANCE OF OFFERS
82004	AGUSAN DEL NORTE	19	April 12-16, 2021

GENERAL GUIDELINES

1. The list of the properties for negotiated sale may be viewed at www.pagibigfund.gov.ph.
2. Interested buyers are encouraged to inspect their desired property/ies to purchase prior to submission of offer.
3. The properties shall be sold on an “**AS IS, WHERE IS**” basis which means that the buyer accepts whatever the physical status of the property/ies including whether it is occupied or not.
4. The **OFFERED PRICE** per property shall not fall below the minimum gross selling price of the property set by the Fund.

Example: If the minimum gross selling price of the property is P600,000.00, the Offered Price to be indicated in the Offer to Purchase shall be “P600,000.00” or higher.

5. Purchase of the said properties may be one of the following modes of sale:

a. GROUP SALE

- ✦ Available to interested buyers employed under the same employer. Their employer shall meet the following requirements prior to submission of offer:
 - Accredited pursuant to the criteria provided in the prevailing guidelines on the Pag-IBIG Fund Employer Accreditation Program;
 - Have a Collection Servicing Agreement (CSA) or will have CSA with the Fund relative to the deduction and remittance of housing amortization.

NOTE: This mode of sale is also available to members of employees’ associations or cooperatives whose employer has a CSA or willing to execute a CSA with the Fund.

- ✦ The interested buyers shall submit their individual offer stating their desired property to purchase, offered price and preferred mode of payment (cash, short-term installment or long term installment) to their group’s authorized representative.
- ✦ The group’s representative shall batch the offers and accomplish Offer to Purchase (HQP-AAF213) with attached List of Interested Employees/Members and Properties to be Purchased under Group Sale (HQP-AAF-214).
- ✦ The “aggregate Gross Selling Price” of the properties subject of group’s initial offer for the year should be **at least** Ten Million Pesos (P10,000,000.00).

Example:

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
Total	P10,000,000	P10,300,000

*Set by Pag-IBIG Fund

**Set by the employee/members of the group

- ✦ The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

- ✦ The Offer to Purchase and List shall be sealed in a mailing envelope.

b. BULK SALE

- ✦ Available to interested buyers of more than one (1) acquired asset with the aggregate "Gross Selling Price" of at least Ten Million Pesos (P10,000,000.00).

Example:

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
Total	P10,000,000	P10,300,000

*Set by Pag-IBIG Fund

**Set by the Buyer

- ✦ Interested buyers shall accomplish Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213) indicating their preferred mode of payment (cash or short-term installment) together with a List of Properties to be Purchased under Bulk Sale (HQP-AAF-215).
- ✦ The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

The Offer to Purchase and List shall be sealed in a mailing envelope.

c. RETAIL SALE

- ✦ Available to any buyers who are interested to purchase Pag-IBIG Fund acquired assets.
- ✦ Interested buyers shall submit their offer indicating their preferred mode of payment (cash or short-term installment) using the form Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213).
- ✦ The Fund shall grant a discount depending on the chosen mode of payment:

Mode of Payment	Discount
Cash	30%
Short-Term Installment	20%
Long-Term Installment	10%

- ✦ If the mode of payment is through long term installment, the buyer shall attach a copy of his/her proof of income to the Offer to Purchase.
 - ✦ The Offer to Purchase shall be sealed in a mailing envelope.
6. The sealed envelope containing the offer shall be dropped in the drop box located at **Pag-IBIG Fund Building-Jose Calo Aquino Avenue, Butuan City, Agusan del Norte** .
 7. The interested buyer shall be required to register at the frontline counter prior to dropping of sealed offers. A Registration Stub will be issued as proof of registration.
 8. In case the offer will be dropped by a representative, an Authorization Letter signed by the buyer and photocopy of valid ID of the buyer with contact number shall be presented upon registration. The authorization shall only be limited to the dropping of sealed offer.
 9. Acceptance of sealed offers shall be from **8:00am** to **4:00pm** starting **April 12, 2021** until **April 16, 2021**. No offers shall be accepted after the said cut-off time and date.
 10. The determination of winning offers shall be on **April 19, 2021** at the **4th Floor Pag-IBIG Fund Building JR Borja Street Cagayan de Oro City**.
 11. The determination of winning offers shall be monitored by a representative from Commission on Audit (COA). Attendance of the buyer in the venue is only optional.
 12. The buyer who has the **HIGHEST OFFERED PRICE** on a specific property shall be considered the winner.
 13. In case there are identical offers constituting the highest offer on a specific property, the tie shall be resolved by toss coin. However, in case there are more than two (2) highest offerors, the tie shall be resolved through draw lots.
 14. The result of the negotiated sale shall be released and posted in the Pag-IBIG Fund official website at www.pagibigfund.gov.ph on the following week after the scheduled date of determination of winning offers. Buyers are encourage to check the result on the said website.
 15. Any notification sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed received by the buyer. In this regard, the Buyer shall ensure that the contact number and email address indicated on the Offer to Purchase are active. The buyer shall inform Pag-IBIG Fund immediately on any changes on his/her contact number.
 16. The winning buyer shall be required to pay a **NON-REFUNDABLE RESERVATION FEE OF ONE THOUSAND PESOS (P1,000.00)** (except for Bulk Sale) within five (5) working days from date of receipt of Notice of Award (NOA). If the mode of payment is through cash or short term installment, a downpayment of at least five percent (5%) of the net selling price shall be paid together with the reservation fee.
 17. The winning buyers must abide by the terms and conditions of his chosen mode of payment:
 - a. **Cash Payment** – the balance on the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).
 - b. **Short-Term Installment** – the balance on the net selling price shall be paid in equal monthly installments, provided that the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing period. For Bulk Sale, the applicable interest rate shall be based on the Fund's Full Risk-Based Pricing Framework for Wholesale Loans.
 - c. **Long-Term Installment** – payment shall be in the form of monthly amortization based on the approved term, which may be up to a maximum of thirty (30) years with the following considerations:
 - c.1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;
 - c.2. The amount shall be the buyer's offered price;
 - c.3. The buyer shall be required to file his/her Long-Term Installment application and pay the following incidental expenses within thirty (30) calendar days from payment of reservation fee:
 - Processing fee of Two Thousand Pesos (P2,000.00) shall be paid upon submission of complete requirements;
 - Equity, if applicable;

- One-year advance insurance premiums (sales redemption insurance as well as non-life insurance);
 - c.4. In case the Offered Price, net of downpayment (if any) and additional discount, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from receipt of Notice of Conditional Approval of Sale (NCAS).
 - c.5. Original Borrowers who wish to participate on the negotiated sale shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short-term installment basis.
 - c.6. In case the application has been disapproved due to buyer's fault, any downpayment not to exceed 5% of the net selling price and processing fee shall be forfeited in favor of the Fund.
18. The winning buyer shall take possession of the property without seeking assistance from the Fund.
19. If the winning buyer fails or refuses to push through with the purchase of the properties, or fails to comply with the terms and conditions of the sale, he/she shall lose his/her right as the winning buyer and the Fund shall offer the subject property/ies on the next list of properties to be offered for negotiated sale.
1. Interested parties may visit the Acquired Assets Management at Ground Flr., Pag-IBIG Fund Bldg JR Borja St. Cagayan de Oro Housing Business Center Jr Borja St., Cagayan de Oro City or contact Mr. Don Dino D. Gonzalez and Mr. Sam Elijah T. Velez at tel. no. 722800/ 726348 / 8561860 / 8561861 / 8561862 local 125 and cellphone numbers 09503530644 / 09177085026. You may also email your inquiries for further details at cdohbc.lrrd2@pagibigfund.gov.ph.

PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL OFFERS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH OFFER AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.

ATTY. MARIE ANTONIETTE D. DIAZ
Chairman, Committee on Disposition of
Acquired Assets

<https://www.foreclosurephilippines.com>

DATE OF REGISTRATION AND SUBMISSION OF BID OFFER/S: April 12 - 16, 2021

DATE OF OPENING OF BID OFFER/S: April 19, 2021 (NEGOTIATED SALE)

ITEM NO.	ROPA ID	DESCRIPTION OF PROPERTY			TYPE	TCT/CCT NUMBER	TCT STATUS	LOT AREA	FLOOR AREA	MINIMUM BID/ APPRAISED VAL.	APPRAISAL DATE	REMARKS
AGUSAN DEL NORTE												
EASTWOOD SUBDIVISION, BAAN KM 3, BUTUAN CITY, AGUSAN DEL NORTE												
1	808318062700014	13	4		HOUSE/LOT	157-2013000674	CTS FOR CONSOLIDATION	143.00	57.24	2,058,600.00	9/5/2019	OCCUPIED
KINABJANGAN, NASIPIT, AGUSAN DEL NORTE												
2	808318112000034		471-A-2		HOUSE/LOT	158-2019000684	HDMF	1,863.00	168.25	5,047,200.00	7/30/2020	UNOCCUPIED
LAS CASAS ELENA SUBDIVISION, BAAN KM 3, BUTUAN CITY, AGUSAN DEL NORTE												
3	808318111400022	2	1		HOUSE/LOT	157-2019001969	HDMF	140.00	52.00	1,633,300.00	5/17/2019	OCCUPIED-CLOSED
MALALAG, LIBERTAD, BUTUAN CITY, AGUSAN DEL NORTE												
4	808318111400006		2562-F-6		HOUSE/LOT	157-2018000938	HDMF	150.00	147.50	1,716,400.00	3/4/2020	OCCUPIED
PARADISE, LIBERTAD, BUTUAN CITY, AGUSAN DEL NORTE												
5	808318111400014		2985-C-6		HOUSE/LOT	157-2019002136	HDMF	94.00	76.15	1,447,000.00	5/2/2019	OCCUPIED
PRINCESS HOMES, VILLA KANANGA, BUTUAN CITY, AGUSAN DEL NORTE												
6	808320052700001	2	12	2	HOUSE/LOT	157-2015002480	HDMF	170.00	69.00	1,896,300.00	2/13/2020	UNOCCUPIED
REGATTA EAST VILLAGE, AMPAYON, BUTUAN CITY, AGUSAN DEL NORTE												
7	883201910010007	7	12		HOUSE/LOT	RT-58531	CTS FOR CONSOLIDATION	168.00	101.46	3,850,300.00	9/25/2019	OCCUPIED
SUMILIHON, LOS ANGELES, BUTUAN CITY, AGUSAN DEL NORTE												
8	808319013000005		112-G-7-A		HOUSE/LOT	RT-58942	HDMF	177.00	103.50	573,771.00	8/8/2019	OCCUPIED
VCDU HORIZON SUBDIVISION, SAN VICENTE, BUTUAN CITY, AGUSAN DEL NORTE												
9	883201909300001	4	21		HOUSE/LOT	157-2014002567	CTS FOR CONSOLIDATION	74.00	44.00	1,013,100.00	8/13/2020	OCCUPIED
AGUSAN DEL SUR												
EURIKA HOMES, NOLI, BAYUGAN CITY, AGUSAN DEL SUR												
10	808319053100015	2	17		HOUSE/LOT	T-27881	CTS FOR CONSOLIDATION	60.00	31.68	693,000.00	3/5/2020	OCCUPIED
11	808318062700025	4	5		HOUSE/LOT	T-27917	CTS FOR CONSOLIDATION	90.00	34.15	790,600.00	3/5/2020	OCCUPIED-CLOSED
TROPICAL HEIGHTS, BAYUGAN 2, SAN FRANCISCO, AGUSAN DEL SUR												
12	808318062700001	1	11		HOUSE/LOT	T-29629	HDMF	100.00	63.65	674,400.00	9/4/2019	OCCUPIED
13	808319013000008	2	7		HOUSE/LOT	T-25923	HDMF	100.00	34.94	537,500.00	10/10/2019	OCCUPIED
14	808319013000010	2	10		HOUSE/LOT	T-25926	HDMF	100.00	33.68	516,400.00	10/10/2019	OCCUPIED
15	808319013000009	2	17		HOUSE/LOT	T-25922	HDMF	100.00	33.65	502,900.00	10/10/2019	OCCUPIED
16	808319053100006	3	9		HOUSE/LOT	T-31966	HDMF	100.00	34.94	569,300.00	8/12/2020	OCCUPIED
17	808319013000011	3	10		HOUSE/LOT	T-25924	HDMF	101.00	34.95	538,081.80	8/12/2020	OCCUPIED
18	808319013000006	3	11		HOUSE/LOT	159-2016000427	HDMF	102.00	34.94	539,820.00	8/12/2020	OCCUPIED
19	808319013000014	6	1		HOUSE/LOT	T-25921	HDMF	98.00	34.94	544,500.00	10/10/2019	OCCUPIED

SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

I/We _____, Filipino citizen/s, of legal age, single/married, with residence and postal address at _____ do hereby name, constitute, and appoint _____, of legal age, single/married, with residence and postal address at _____ to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

1. To participate, for and in my/our behalf, in a public auction of Pag-IBIG Fund Acquired Assets scheduled on _____ to be held at _____;
2. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid;
3. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
4. To receive my/our bidding documents, including the bidder's bond, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid; and
5. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

HEREBY GIVING AND GRANTING unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, **HEREBY RATIFYING AND CONFIRMING** all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____ at the Province/City of _____.

Attorney-in-Fact

Bidder

No. _____

No. _____

Date of Issue _____

Date of Issue _____

Expiry Date _____

Expiry Date _____

With marital consent

SIGNED IN THE PRESENCE OF:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE/CITY OF _____) S.S.

BEFORE ME, a Notary Public for and in _____,
province/city of _____, this _____ day of _____,
personally appeared the named-persons in this Special Power of Attorney (SPA), who
have satisfactorily proven to me their identity through their identifying documents written
below their names and signature, that they are the same persons who executed and
voluntarily signed the foregoing SPA, duly signed by their instrumental witnesses at the
spaces herein provided which they acknowledged before me as their free and voluntary
act and deed.

The foregoing instrument which relates to a SPA consists of _____ (____) pages
including the page on which the acknowledgment is written, has been signed by the
parties and instrumental witnesses on all pages thereof, in my presence, and sealed with
my Notarial Seal.

WITNESS MY HAND AND NOTARIAL SEAL.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.

<https://www.foreclosurephilippines.com>

Rank

OFFER TO BID

_____ Date

To: Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS

Relative to your **"INVITATION TO BID"** on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on _____ at _____
 I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: _____
 _____ Property Number: _____
2. Bid Offer: _____
 _____ (P _____)
3. Bid Bond (5% of Bid Offer): _____
 _____ (P _____)
4. Mode of Payment for the Remaining Balance of Bid Offer:
 - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
 - Short Term Installment (to pay within _____ months) (maximum of 12 months)
 - Long Term Installment (to pay within _____ years) (maximum of 30 years) (please attached a copy of proof of income)

Buyer Information (Please write in BLOCK LETTERS):

NAME OF BUYER <small>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</small>					DATE OF BIRTH <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>										m	m	d	d	y	y	y	y
m	m	d	d	y	y	y	y															
FORMER OWNER <input type="checkbox"/> Yes <input type="checkbox"/> No		PAG-IBIG MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No		GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female		MARITAL STATUS <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widow/er <input type="checkbox"/> Legally Separated <input type="checkbox"/> Annulled		CITIZENSHIP														
Pag-IBIG MID NUMBER/RTN		SSS/GSIS ID NO.		TAXPAYERS ID NO. (TIN)		COMMON REFERENCE NO. (CRN)																
NAME OF SPOUSE (IF MARRIED) <small>Last Name First Name Name Extension (e.g. Jr., III) Middle Name Maiden Name</small>					DATE OF BIRTH <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>										m	m	d	d	y	y	y	y
m	m	d	d	y	y	y	y															
PERMANENT HOME ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>					CONTACT DETAILS <small>(Indicate country code if abroad)</small> COUNTRY + AREA CODE TELEPHONE NO. Cellphone No. <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>																	
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PRESENT HOME ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>					Home Tel. No. <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>																	
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EMPLOYER/BUSINESS NAME					Employer/Business Tel. No. <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>																	
EMPLOYER/BUSINESS ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>					Email Address <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 100px; height: 20px;"> </td></tr></table>																	
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EMPLOYER/BUSINESS ADDRESS <small>Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name</small>					PREFERRED MAILING ADDRESS <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address																	
<small>Subdivision</small>		<small>Barangay</small>		<small>Municipality/City</small>		<small>Province and State Country (if abroad)</small>		<small>ZIP Code</small>														

Rank

OFFER TO BID

_____ Date

To: Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS

Relative to your "INVITATION TO BID" on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on _____ at _____, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: _____
 _____ Property Number: _____
2. Bid Offer: _____
 _____ (P _____)
3. Bid Bond (5% of Bid Offer): _____
 _____ (P _____)
4. Mode of Payment for the Remaining Balance of Bid Offer:
 - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
 - Short Term Installment (to pay within _____ months) (maximum of 12 months)

Company/Organization Information (Please write in BLOCK LETTERS):

NAME OF COMPANY/ORGANIZATION		DATE ESTABLISHED <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td> </td><td> </td> </tr> </table>											m	m	d	d	y	y	y	y																																																														
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TRADE NAME (IF ANY)		DATE OF INITIAL OPERATION <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td> </td><td> </td> </tr> </table>											m	m	d	d	y	y	y	y																																																														
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TYPE OF ORGANIZATION <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Others <input type="checkbox"/> Partnership <input type="checkbox"/> Local Government Unit (LGU) <input type="checkbox"/> Association		CONTACT DETAILS (Indicate country code if abroad) COUNTRY + AREA CODE TELEPHONE NO. Cellphone No.																																																																																
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Pag-IBIG EMPLOYER NO.	TAX IDENTIFICATION NUMBER (TIN)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> Home Tel. No. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> Employer/Business Tel. No. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> Email Address <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>																																																																																
OFFICE ADDRESS Unit/Room No., Floor Building Name Lot No., Block No., Phase No. or House No. Street Name																																																																																		
Subdivision Barangay Municipality/City Province and State Country (if abroad) ZIP Code																																																																																		
NAME OF KEY OFFICERS (Please attach separate sheet if necessary)	Pag-IBIG MID NUMBER/RTN	POSITION																																																																																

THIS FORM MAY BE REPRODUCED. NOT FOR SALE.

