



Pag-IBIG FUND  
CDO Housing Business Center  
4th Floor Pag-IBIG Fund Bldg., JR Borja St., CDOC

## INVITATION TO SUBMIT OFFER TO PURCHASE

March 8, 2021

The Pag-IBIG Fund Committee on Disposition of Acquired Assets hereby invites interested buyers who would like to purchase Pag-IBIG Fund acquired assets through negotiated sale:

PUBLICATION BATCH NO.	AREA/LOCATION OF PROPERTIES	NO. OF AVAILABLE UNITS	PERIOD OF ACCEPTANCE OF OFFERS
82004	AGUSAN DEL NORTE & AGUSAN DEL SUR	29	MARCH 1-5, 2021

### GENERAL GUIDELINES

1. The list of the properties for negotiated sale may be viewed at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph).
2. Interested buyers are encouraged to inspect their desired property/ies to purchase prior to submission of offer.
3. The properties shall be sold on an "**AS IS, WHERE IS**" basis which means that the buyer accepts whatever the physical status of the property/ies including whether it is occupied or not.
4. The **OFFERED PRICE** per property shall not fall below the minimum gross selling price of the property set by the Fund.

**Example:** If the minimum gross selling price of the property is P600,000.00, the Offered Price to be indicated in the Offer to Purchase shall be "P600,000.00" or higher.

5. Purchase of the said properties may be one of the following modes of sale:

#### a. GROUP SALE

- ✦ Available to interested buyers employed under the same employer. Their employer shall meet the following requirements prior to submission of offer:
  - Accredited pursuant to the criteria provided in the prevailing guidelines on the Pag-IBIG Fund Employer Accreditation Program;
  - Have a Collection Servicing Agreement (CSA) or will have CSA with the Fund relative to the deduction and remittance of housing amortization.

NOTE: This mode of sale is also available to members of employees' associations or cooperatives whose employer has a CSA or willing to execute a CSA with the Fund.

- ✦ The interested buyers shall submit their individual offer stating their desired property to purchase, offered price and preferred mode of payment (cash, short-term installment or long term installment) to their group's authorized representative.
- ✦ The group's representative shall batch the offers and accomplish Offer to Purchase (HQP-AAF213) with attached List of Interested Employees/Members and Properties to be Purchased under Group Sale (HQP-AAF-214).
- ✦ The "aggregate Gross Selling Price" of the properties subject of group's initial offer for the year should be **at least** Ten Million Pesos (P10,000,000.00).

**Example:**

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
<b>Total</b>	<b>P10,000,000</b>	<b>P10,300,000</b>

\*Set by Pag-IBIG Fund

\*\*Set by the employee/members of the group

- ✦ The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

- ✦ The Offer to Purchase and List shall be sealed in a mailing envelope.

**b. BULK SALE**

- ✦ Available to interested buyers of more than one (1) acquired asset with the aggregate "Gross Selling Price" of at least Ten Million Pesos (P10,000,000.00).

**Example:**

Desired Properties	Gross Selling Price*	Offered Price**
Property A	P3,000,000	P3,100,000
Property B	P3,000,000	P3,100,000
Property C	P4,000,000	P4,100,000
<b>Total</b>	<b>P10,000,000</b>	<b>P10,300,000</b>

\*Set by Pag-IBIG Fund

\*\*Set by the Buyer

- ✦ Interested buyers shall accomplish Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213) indicating their preferred mode of payment (cash or short-term installment) together with a List of Properties to be Purchased under Bulk Sale (HQP-AAF-215).
- ✦ The Fund shall grant a discount depending on the aggregate gross selling price of the properties as follows:

Gross Selling Price	Discount Rate
P10M to P50M	40%
More than P50M to P100M	42%
More than P100M	45%

The Offer to Purchase and List shall be sealed in a mailing envelope.

**c. RETAIL SALE**

- ✦ Available to any buyers who are interested to purchase Pag-IBIG Fund acquired assets.
- ✦ Interested buyers shall submit their offer indicating their preferred mode of payment (cash or short-term installment) using the form Offer to Purchase (If an individual, HQP-AAF-212; if a juridical entity, HQP-AAF-213).
- ✦ The Fund shall grant a discount depending on the chosen mode of payment:

Mode of Payment	Discount
Cash	30%
Short-Term Installment	20%
Long-Term Installment	10%

- ✦ If the mode of payment is through long term installment, the buyer shall attach a copy of his/her proof of income to the Offer to Purchase.
  - ✦ The Offer to Purchase shall be sealed in a mailing envelope.
6. The sealed envelope containing the offer shall be dropped in the drop box located at **Pag-IBIG Fund Building-Jose Calo Aquino Avenue, Butuan City, Agusan del Norte** .
  7. The interested buyer shall be required to register at the frontline counter prior to dropping of sealed offers. A Registration Stub will be issued as proof of registration.
  8. In case the offer will be dropped by a representative, an Authorization Letter signed by the buyer and photocopy of valid ID of the buyer with contact number shall be presented upon registration. The authorization shall only be limited to the dropping of sealed offer.
  9. Acceptance of sealed offers shall be from **8:00am** to **4:00pm** starting **March 1, 2021** until **March 5, 2021**. No offers shall be accepted after the said cut-off time and date.
  10. The determination of winning offers shall be on **March 8, 2021** at the **4<sup>th</sup> Floor Pag-IBIG Fund Building JR Borja Street Cagayan de Oro City**.
  11. The determination of winning offers shall be monitored by a representative from Commission on Audit (COA). Attendance of the buyer in the venue is only optional.
  12. The buyer who has the **HIGHEST OFFERED PRICE** on a specific property shall be considered the winner.
  13. In case there are identical offers constituting the highest offer on a specific property, the tie shall be resolved by toss coin. However, in case there are more than two (2) highest offerors, the tie shall be resolved through draw lots.
  14. The result of the negotiated sale shall be released and posted in the Pag-IBIG Fund official website at [www.pagibigfund.gov.ph](http://www.pagibigfund.gov.ph) on the following week after the scheduled date of determination of winning offers. Buyers are encourage to check the result on the said website.
  15. Any notification sent by Pag-IBIG Fund through email or SMS shall be sufficient compliance to the notification requirement and presumed to be deemed received by the buyer. In this regard, the Buyer shall ensure that the contact number and email address indicated on the Offer to Purchase are active. The buyer shall inform Pag-IBIG Fund immediately on any changes on his/her contact number.
  16. The winning buyer shall be required to pay a **NON-REFUNDABLE RESERVATION FEE OF ONE THOUSAND PESOS (P1,000.00)** (except for Bulk Sale) within five (5) working days from date of receipt of Notice of Award (NOA). If the mode of payment is through cash or short term installment, a downpayment of at least five percent (5%) of the net selling price shall be paid together with the reservation fee.
  17. The winning buyers must abide by the terms and conditions of his chosen mode of payment:
    - a. **Cash Payment** – the balance on the net selling price shall be paid not later than thirty (30) calendar days from date of signing of Deed of Conditional Sale (DCS).
    - b. **Short-Term Installment** – the balance on the net selling price shall be paid in equal monthly installments, provided that the chosen payment term shall not exceed twelve (12) months subject to an interest based on the Full Risk-Based Pricing Framework for three-year fixing period. For Bulk Sale, the applicable interest rate shall be based on the Fund's Full Risk-Based Pricing Framework for Wholesale Loans.
    - c. **Long-Term Installment** – payment shall be in the form of monthly amortization based on the approved term, which may be up to a maximum of thirty (30) years with the following considerations:
      - c.1. Approval and term shall be subject to eligibility requirements stipulated under the Circular 428 Omnibus Guidelines on Sale of Pag-IBIG Fund Real and Other Properties Acquired;
      - c.2. The amount shall be the buyer's offered price;
      - c.3. The buyer shall be required to file his/her Long-Term Installment application and pay the following incidental expenses within thirty (30) calendar days from payment of reservation fee:
        - Processing fee of Two Thousand Pesos (P2,000.00) shall be paid upon submission of complete requirements;
        - Equity, if applicable;

- One-year advance insurance premiums (sales redemption insurance as well as non-life insurance);
  - c.4. In case the Offered Price, net of downpayment (if any) and additional discount, is still higher than the approved amount for Long Term Installment, the amount in excess shall be treated as equity. It shall be paid by the buyer within thirty (30) calendar days from receipt of Notice of Conditional Approval of Sale (NCAS).
  - c.5. Original Borrowers who wish to participate on the negotiated sale shall not be allowed to avail long term installment as mode of payment. They may only submit offer thru cash or short-term installment basis.
  - c.6. In case the application has been disapproved due to buyer's fault, any downpayment not to exceed 5% of the net selling price and processing fee shall be forfeited in favor of the Fund.
18. The winning buyer shall take possession of the property without seeking assistance from the Fund.
19. If the winning buyer fails or refuses to push through with the purchase of the properties, or fails to comply with the terms and conditions of the sale, he/she shall lose his/her right as the winning buyer and the Fund shall offer the subject property/ies on the next list of properties to be offered for negotiated sale.
1. Interested parties may visit the Acquired Assets Management at Ground Flr., Pag-IBIG Fund Bldg JR Borja St. Cagayan de Oro Housing Business Center Jr Borja St., Cagayan de Oro City or contact Mr. Don Dino D. Gonzalez and Mr. Sam Elijah T. Velez at tel. no. 722800/ 726348 / 8561860 / 8561861 / 8561862 local 125 and cellphone numbers 09503530644 / 09177085026. You may also email your inquiries for further details at [cdohbc.lrrd2@pagibigfund.gov.ph](mailto:cdohbc.lrrd2@pagibigfund.gov.ph).

**PAG-IBIG FUND RESERVES THE RIGHT TO REJECT ANY OR ALL OFFERS, TO WAIVE ANY FORMALITY THEREIN OR ACCEPT SUCH OFFER AS MAY BE CONSIDERED MOST ADVANTAGEOUS TO THE FUND. THE DECISION OF THE FUND IS FINAL AND BINDING.**

ATTY. MARIE ANTONIETTE D. DIAZ  
Chairman, Committee on Disposition of  
Acquired Assets

<https://www.foreclosurephilippines.com>

DATE OF REGISTRATION AND SUBMISSION OF BID OFFER/S: March 1-5, 2021

DATE OF OPENING OF BID OFFER/S: March 8, 2021 (NEGOTIATED SALE)

ITEM NO.	ROPA ID	DESCRIPTION OF PROPERTY			TYPE	TCT/CCT Number	TCT STATUS	LOT AREA	FLOOR AREA	MINIMUM BID/ APPRAISED VAL.	APPRAISAL DATE	REMARKS
		BLOCK	LOT	PH								
<b>AGUSAN DEL NORTE</b>												
DOONGAN, DOONGAN, BUTUAN CITY												
1	883201902280003				HOUSE/LOT	T-6188	REM FOR CONSOLIDATION	324	76.71	409,900.00	7/29/2020	OCCUPIED
EASTWOOD SUBDIVISION, BAAN KM3, BUTUAN CITY												
2	808318062700014	13	4		HOUSE/LOT	157-2013000674	CTS FOR CONSOLIDATION	143	57.24	2,058,600.00	9/5/2019	OCCUPIED
KINABJANGAN, NASIPIT												
3	808318112000034	-	471-A-2		HOUSE/LOT	158-2019000684	REM FOR CONSOLIDATION	1863	168.25	5,047,200.00	7/30/2020	UNOCCUPIED
LAS CASAS ELENA SUBDIVISION, BAAN KM3, BUTUAN CITY												
4	808318112000006	4	6		HOUSE/LOT	157-2020001328	HDMF	100	31.00	1,012,200.00	8/9/2019	UNOCCUPIED
5	808318111400022	2	1		HOUSE/LOT	157-2019001969	HDMF	140	52.00	1,633,300.00	5/17/2019	OCCUPIED-CLOSED
6	808318062700008	1		6	HOUSE/LOT	157-2018000611	HDMF	140	52.00	1,334,900.00	9/5/2019	UNOCCUPIED
HIDALGO EXTENSION, PUROK 12, LIBERTAD, BUTUAN CITY												
7	883201809210001		547 B-2-Y		HOUSE/LOT	157-2015000968	HDMF	250	133.75	2,029,200.00	7/29/2020	OCCUPIED
PARADISE, LIBERTAD, BUTUAN CITY												
8	808318111400014	-	2985-C-6		HOUSE/LOT	157-2019002136	HDMF	94	76.15	1,447,000.00	5/2/2019	OCCUPIED
MALALAG, LIBERTAD, BUTUAN CITY												
9	808318111400006		2562-F-6		HOUSE/LOT	T-157-2018000938	HDMF	150	147.50	1,716,400.00	3/4/2020	OCCUPIED
SUMILIHON, LOS ANGELES, BUTUAN CITY												
10	808319013000005		112G7A		HOUSE/LOT	RT-58942	HDMF	177	103.50	573,771.00	8/8/2019	OCCUPIED
PRINCESS HOMES, VILLA KANANGA, BUTUAN CITY												
11	808318111400052	3	12		HOUSE/LOT	157-2018003968	HDMF	87	30.00	776,600.00	7/29/2020	OCCUPIED
12	808320052700001	2	12	2	HOUSE/LOT	157-2015002480	HDMF	170	69.00	1,896,300.00	2/13/2020	UNOCCUPIED
13	808318112000029	5	4	3	HOUSE/LOT	RT-60439	REM FOR CONSOLIDATION	121	43.00	1,417,700.00	1/24/2020	OCCUPIED
REGATTA EAST VILLAGE, AMPAYON, BUTUAN CITY												
14	883201910010007	7	12		HOUSE/LOT	RT-58531	CTS FOR CONSOLIDATION	168	101.46	3,850,300.00	9/25/2019	OCCUPIED
ROSEWOOD PLAINS SUBDIVISION, VILLA KANANGA, BUTUAN CITY												
15	808318111400032	1	33	2	HOUSE/LOT	157-2019001861	HDMF	133	44.39	1,211,700.00	10/10/2019	OCCUPIED
VCDU HORIZON SUBDIVISION, SAN VICENTE, BUTUAN CITY												
16	883201909300001	4	21		HOUSE/LOT	157-2014002567	CTS FOR CONSOLIDATION	74	44.00	1,013,100.00	8/13/2020	OCCUPIED

**AGUSAN DEL SUR**

EURIKA HOMES, NOLI, BAYUGAN CITY												
17	808318062700025	4	5		HOUSE/LOT	T-27917	CTS FOR CONSOLIDATION	90	34.15	790,600.00	3/5/2020	OCCUPIED-CLOSED
18	808319053100015	2	17		HOUSE/LOT	T-27881	CTS FOR CONSOLIDATION	60	31.68	693,000.00	3/5/2020	OCCUPIED
TROPICAL HEIGHTS, BAYUGAN 2, SAN FRANCISCO												
19	808318062700001	1	11		HOUSE/LOT	T-29629	HDMF	100	63.65	674,400.00	9/4/2019	OCCUPIED
20	808318062700004	1	10-A		HOUSE/LOT	T-31977	HDMF	43	32.40	269,100.00	11/14/2019	OCCUPIED
21	808318062700010	1	10-B		HOUSE/LOT	T-31978	HDMF	42	32.40	267,000.00	11/14/2019	OCCUPIED
22	808318062700011	1	12-A		HOUSE/LOT	T-31979	HDMF	41	32.40	264,900.00	11/14/2019	OCCUPIED
23	808319013000008	2	7		HOUSE/LOT	T-25923	HDMF	100	34.94	537,500.00	10/10/2019	OCCUPIED
24	808319013000010	2	10		HOUSE/LOT	T-25926	HDMF	100	33.68	516,400.00	10/10/2019	OCCUPIED
25	808319013000009	2	17		HOUSE/LOT	T-25922	HDMF	100	33.65	502,900.00	10/10/2019	OCCUPIED
26	808319053100006	3	9		HOUSE/LOT	T-31966	HDMF	100	34.94	569,300.00	8/12/2020	OCCUPIED
27	808319013000011	3	10		HOUSE/LOT	T-25924	HDMF	101	34.95	538,081.80	8/12/2020	OCCUPIED
28	808319013000006	3	11		HOUSE/LOT	159-2016000427	HDMF	102	34.94	539,820.00	8/12/2020	OCCUPIED
29	808319013000014	6	1		HOUSE/LOT	T-25921	HDMF	98	34.94	544,500.00	10/10/2019	OCCUPIED

<https://www.foreclosurephilippines.com>

<b>Rank</b>

## OFFER TO BID

\_\_\_\_\_ Date

**To: Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your **"INVITATION TO BID"** on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on \_\_\_\_\_ at \_\_\_\_\_  
 I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: \_\_\_\_\_  
 \_\_\_\_\_ Property Number: \_\_\_\_\_
2. Bid Offer: \_\_\_\_\_  
 \_\_\_\_\_ (P \_\_\_\_\_)
3. Bid Bond (5% of Bid Offer): \_\_\_\_\_  
 \_\_\_\_\_ (P \_\_\_\_\_)
4. Mode of Payment for the Remaining Balance of Bid Offer:
  - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
  - Short Term Installment (to pay within \_\_\_\_\_ months) (maximum of 12 months)
  - Long Term Installment (to pay within \_\_\_\_\_ years) (maximum of 30 years) (please attached a copy of proof of income)

**Buyer Information (Please write in BLOCK LETTERS):**

<b>NAME OF BUYER</b> <small>Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name</small>					<b>DATE OF BIRTH</b> <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>										m	m	d	d	y	y	y	y
m	m	d	d	y	y	y	y															
<input type="checkbox"/> Yes <input type="checkbox"/> No <b>FORMER OWNER</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No <b>PAG-IBIG MEMBER</b>		<input type="checkbox"/> Male <input type="checkbox"/> Female <b>GENDER</b>		<input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widow/er <input type="checkbox"/> Legally Separated <input type="checkbox"/> Annulled <b>MARITAL STATUS</b>		<b>CITIZENSHIP</b>														
<b>Pag-IBIG MID NUMBER/RTN</b>		<b>SSS/GSIS ID NO.</b>		<b>TAXPAYERS ID NO. (TIN)</b>		<b>COMMON REFERENCE NO. (CRN)</b>																
<b>NAME OF SPOUSE (IF MARRIED)</b> <small>Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name</small>					<b>DATE OF BIRTH</b> <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td></tr></table>										m	m	d	d	y	y	y	y
m	m	d	d	y	y	y	y															
<b>PERMANENT HOME ADDRESS</b> <small>Unit/Room No., Floor      Building Name      Lot No., Block No., Phase No. or House No.      Street Name</small>					<b>CONTACT DETAILS</b> <small>(Indicate country code if abroad)</small> COUNTRY + AREA CODE TELEPHONE NO. Cellphone No. <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>																	
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<b>PRESENT HOME ADDRESS</b> <small>Unit/Room No., Floor      Building Name      Lot No., Block No., Phase No. or House No.      Street Name</small>					<b>Home Tel. No.</b> <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>																	
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<b>EMPLOYER/BUSINESS NAME</b>					<b>Employer/Business Tel. No.</b> <table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>																	
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					<input type="checkbox"/> Present Home Address																	
					<input type="checkbox"/> Employer/Business Address																	
					<input type="checkbox"/> Permanent Home Address																	

**Authorized Representative Information (if applicable) (Please write in BLOCK LETTERS):**

<b>NAME OF AUTHORIZED REPRESENTATIVE</b> Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name					<b>DATE OF BIRTH</b> <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td></td><td></td> </tr> </table>											m	m	d	d	y	y	y	y		
m	m	d	d	y	y	y	y																		
<b>FORMER OWNER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>PAG-IBIG MEMBER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>GENDER</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>MARITAL STATUS</b> <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated		<b>CITIZENSHIP</b>																				
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<b>PREFERRED MAILING ADDRESS</b> <input type="checkbox"/> Present Home Address <input type="checkbox"/> Employer/Business Address <input type="checkbox"/> Permanent Home Address																									

**CERTIFICATION**

I/We certify that the foregoing information/statement is to my knowledge, true, correct, complete and updated and I/We investigate and inspect the said property/ies before tendering this offer to purchase. The signature appearing below is genuine. Further, I/We hereby agree of the following:

- 1) to purchase the property/ies on "As Is, Where Is" basis on which I/we accept the physical condition of the property/ies including whether it is occupied or not;
- 2) to hold Pag-IBIG Fund free and harmless from liabilities of whatever kind and nature arising out of any legal claims which may be filed by third persons involving the property/ies;
- 3) that I/We enclose my/our CASH payment/s or MANAGER's CHECK payable to the Pag-IBIG FUND, as bidder's bond in the amount at least 5% of the bid offer. The said deposit shall be returned if my/our proposal is deemed unsuccessful, or applied as part of the payment if my/our bid is declared as winning bid by the Pag-IBIG FUND.
- 4) that Pag-IBIG Fund has no commitment and makes no guaranty to approve the offer, as it is understood to be subject to final approval by Pag-IBIG Fund's approving authorities.
- 5) that should my/our application be approved, notarial and all other fees pertaining to the purchase of the property/ies shall be for my/our account.

Further, I/we hereby agree and consent to the collection, generation, use, processing, storage and retention of my/our personal information for the purpose/s of acquiring a Pag-IBIG Fund acquired asset/s. I/we understand that my/our personal information will be shared with other government agencies and to third parties as may be necessary, for the use of which shall be governed by the Republic Act No. 10173 also known as the "Data Privacy Act of 2012" and its implementing rules and regulations, I/we promise to notify Pag-IBIG Fund should there be any amendment or changes in my/our personal information indicated herein.

\_\_\_\_\_ BIDDER                                      \_\_\_\_\_ AUTHORIZED REPRESENTATIVE, IF ANY                                      \_\_\_\_\_ DATE

**THIS PORTION IS FOR Pag-IBIG FUND USE ONLY**

<b>Reviewed by</b>	<b>Date</b>	<b>Remarks</b>
<b>Noted by Committee on Disposition of Acquired Assets</b>		

**THIS FORM MAY BE REPRODUCED. NOT FOR SALE.**



<b>Rank</b>

## OFFER TO BID

\_\_\_\_\_ Date

**To: Pag-IBIG FUND COMMITTEE ON DISPOSITION OF ACQUIRED ASSETS**

Relative to your "INVITATION TO BID" on sale of acquired properties published in the newspaper/Pag-IBIG Fund website to be held on \_\_\_\_\_ at \_\_\_\_\_, I/We hereby submit my/our bid offer, subject to the terms and conditions stated in the Invitation to Bid and the Guidelines Implementing the Sale of Pag-IBIG Fund Acquired Assets Program:

1. Location of the Property: \_\_\_\_\_  
 \_\_\_\_\_ Property Number: \_\_\_\_\_
2. Bid Offer: \_\_\_\_\_  
 \_\_\_\_\_ (P \_\_\_\_\_)
3. Bid Bond (5% of Bid Offer): \_\_\_\_\_  
 \_\_\_\_\_ (P \_\_\_\_\_)
4. Mode of Payment for the Remaining Balance of Bid Offer:
  - Cash (to pay within 30 days from signing of Deed of Conditional Sale)
  - Short Term Installment (to pay within \_\_\_\_\_ months) (maximum of 12 months)

**Company/Organization Information (Please write in BLOCK LETTERS):**

NAME OF COMPANY/ORGANIZATION		DATE ESTABLISHED <table border="1" style="width: 100%; text-align: center; font-size: small;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td></td><td></td> </tr> </table>											m	m	d	d	y	y	y	y												
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TRADE NAME (IF ANY)		DATE OF INITIAL OPERATION <table border="1" style="width: 100%; text-align: center; font-size: small;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td><td></td><td></td> </tr> </table>											m	m	d	d	y	y	y	y												
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TYPE OF ORGANIZATION <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Others <input type="checkbox"/> Partnership <input type="checkbox"/> Local Government Unit (LGU) <input type="checkbox"/> Association		CONTACT DETAILS (Indicate country code if abroad) COUNTRY + AREA CODE TELEPHONE NO. Cellphone No.																														
NATURE OF BUSINESS	NO. OF YEARS IN BUSINESS	<table border="1" style="width: 100%; text-align: center; font-size: small;"> <tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>																														
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NAME OF KEY OFFICERS (Please attach separate sheet if necessary)	Pag-IBIG MID NUMBER/RTN	POSITION																														

**THIS FORM MAY BE REPRODUCED. NOT FOR SALE.**

NAME OF AFFILIATED COMPANIES & RELATED BUSINESSES (Please attach separate sheet if necessary)	OFFICE ADDRESS	NATURE OF BUSINESS

**Authorized Representative Information (Please write in BLOCK LETTERS):**

NAME OF AUTHORIZED REPRESENTATIVE Last Name      First Name      Name Extension (e.g. Jr., III)      Middle Name      Maiden Name				DATE OF BIRTH <table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> <tr> <td>m</td><td>m</td><td>d</td><td>d</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>										m	m	d	d	y	y	y	y		
m	m	d	d	y	y	y	y																
FORMER OWNER <input type="checkbox"/> Yes <input type="checkbox"/> No	PAG-IBIG MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No	GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female	MARITAL STATUS <input type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated		CITIZENSHIP																		
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\_\_\_\_\_ BIDDER      \_\_\_\_\_ AUTHORIZED REPRESENTATIVE, IF ANY      \_\_\_\_\_ DATE

**THIS PORTION IS FOR Pag-IBIG FUND USE ONLY**

Reviewed by	Date	Remarks
Noted by Committee on Disposition of Acquired Assets		

**SPECIAL POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:**

I/We \_\_\_\_\_, Filipino citizen/s, of legal age, single/married, with residence and postal address at \_\_\_\_\_ do hereby name, constitute, and appoint \_\_\_\_\_, of legal age, single/married, with residence and postal address at \_\_\_\_\_ to be my/our true and lawful Attorney-in-Fact, for me/us in my/our name, place and stead, to do and perform the following acts, to wit:

1. To participate, for and in my/our behalf, in a public auction of Pag-IBIG Fund Acquired Assets scheduled on \_\_\_\_\_ to be held at \_\_\_\_\_;
2. To make, sign and submit any documents which may be required by the Pag-IBIG Fund subject of my/our participation in public bidding and post-bid documentation thereafter if in case that my/our bid is declared as the winning bid;
3. To receive the Notice of Award issued by the Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as the winning bid;
4. To receive my/our bidding documents, including the bidder's bond, from Committee on Disposition of Acquired Assets of Pag-IBIG Fund once my/our bid offer is declared as non-winning/ineligible bid; and
5. To perform other acts that the bidder is required to perform in relation to the said public auction of the Fund.

**HEREBY GIVING AND GRANTING** unto my/our said Attorney-in-Fact full power and authority to do and perform each and every act which may be necessary or convenient, in connection with any of the foregoing as fully to all intents and purposes as I/We might or could do, if personally present and acting in person, **HEREBY RATIFYING AND CONFIRMING** all that my said Attorney-in-Fact may also do or cause to be done under and by virtue of these presents.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at the Province/City of \_\_\_\_\_.

\_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
No. \_\_\_\_\_

\_\_\_\_\_  
No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

Date of Issue \_\_\_\_\_

Expiry Date \_\_\_\_\_

Expiry Date \_\_\_\_\_

With marital consent

\_\_\_\_\_

**SIGNED IN THE PRESENCE OF:**

\_\_\_\_\_

\_\_\_\_\_

## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)  
PROVINCE/CITY OF \_\_\_\_\_) S.S.

**BEFORE ME**, a Notary Public for and in \_\_\_\_\_,  
province/city of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_,  
personally appeared the named-persons in this Special Power of Attorney (SPA), who  
have satisfactorily proven to me their identity through their identifying documents written  
below their names and signature, that they are the same persons who executed and  
voluntarily signed the foregoing SPA, duly signed by their instrumental witnesses at the  
spaces herein provided which they acknowledged before me as their free and voluntary  
act and deed.

The foregoing instrument which relates to a SPA consists of \_\_\_\_\_ (\_\_\_\_) pages  
including the page on which the acknowledgment is written, has been signed by the  
parties and instrumental witnesses on all pages thereof, in my presence, and sealed with  
my Notarial Seal.

**WITNESS MY HAND AND NOTARIAL SEAL.**

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.

<https://www.foreclosurephilippines.com>