

## OFFER TO BUY FORM

**DATE** : \_\_\_\_\_

**TO** : **PHILMAY PROPERTY INC. (PPI)**  
7th Avenue corner 28th Street, Bonifacio High Street Central, Bonifacio Global City, 1634 Taguig City

I / We submit my / our offer to purchase the property described below for PESOS: \_\_\_\_\_  
(P \_\_\_\_\_) on an **“AS-IS, WHERE-IS”** basis.

Property Description/Location : \_\_\_\_\_

TCT/CCT Number: \_\_\_\_\_ Lot Area: \_\_\_\_\_ square meters

Purchase Mode:

Cash

Installment:

Down Payment \_\_\_\_\_ ( \_\_\_%)

Balance Payable in \_\_\_\_\_ year/s

**REQUIRED:** Enclosed is my Manager's / Personal Check representing down payment / initial payment / full payment and as proof of my intent to purchase:

Bank/ Check No.: \_\_\_\_\_

Amount: \_\_\_\_\_ representing \_\_\_\_\_ % of the Purchase Price.

**Requirements for Individual Buyers:**

Cash Purchase:	Installment Purchase
1. Offer To Buy Form	1. Offer To Buy Form
2. Buyer's Information Sheet	2. Buyer's Information Sheet
3. Two (2) valid/government-issued IDs (BIR Tax Identification Number (TIN) Card, Passport, Driver's License, SSS/GSIS Card, Company ID, etc.)	3. Two (2) valid/government-issued IDs (BIR Tax Identification Number (TIN) Card, Passport, Driver's License, SSS/GSIS Card, Company ID, etc.)
4. Latest ITR	4. Latest ITR
5. Bank Account Certification	5. Bank Account Certification
6. Certificate of Employment with Amount of Salary	6. Certificate of Employment with Amount of Salary
7. Business papers - registrations and permits	7. Business papers - registrations and permits
8. Any proof of income on business without business permits	8. Any proof of income on business without business permits
9. Manager's / Personal Check representing full purchase price / initial payment	9. Manager's / Personal Check representing down payment / initial payment

**Requirements for Corporations:**

Cash Purchase:	Installment Purchase
1. Offer To Buy Form	1. Offer To Buy Form
2. Buyer's Information Sheet	2. Buyer's Information Sheet
3. SEC Registration (certified true copy by the Corporate Secretary)	3. SEC Registration (certified true copy by the Corporate Secretary)
4. Articles of Incorporations and By-Laws (certified true copy by the Corporate Secretary)	4. Articles of Incorporations and By-Laws (certified true copy by the Corporate Secretary)
5. Current General Information Sheet (certified true copy by the Corporate Secretary and with stamp-received by SEC)	5. Current General Information Sheet (certified true copy by the Corporate Secretary and with stamp-received by SEC)
6. Business Registrations and Permits (certified true copy by the Corporate Secretary)	6. Business Registrations and Permits (certified true copy by the Corporate Secretary)
7. Secretary's Certificate certifying that the Corporation is allowed to purchase the subject property (mention the details of the property) and the Authorized Signatory of the Corporation (original copy)	7. Secretary's Certificate certifying that the Corporation is allowed to purchase the subject property (mention the details of the property) and the Authorized Signatory of the Corporation (original copy)
8. Company Tax Identification Number (TIN)	8. Financial Statements (for installment sale)
9. Two (2) valid/government-issued IDs (BIR Tax Identification Number (TIN) Card, Passport, Driver's License, SSS/GSIS Card, Company ID, etc.) of the Authorized Signatory and Corporate Secretary	9. Company Tax Identification Number (TIN)
10. Manager's / Personal Check representing full purchase price / initial payment	10. Two (2) valid/government-issued IDs (BIR Tax Identification Number (TIN) Card, Passport, Driver's License, SSS/GSIS Card, Company ID, etc.) of the Authorized Signatory and Corporate Secretary
	11. Manager's / Personal Check representing down payment / initial payment

**REFERROR/BROKER:**

(Pls. indicate N/A if direct buyer)

Jose Dionisio R. Castillo  
Signature over Printed Name

**BUYER:**

\_\_\_\_\_  
Signature over Printed Name

Received by:

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Signature: \_\_\_\_\_ Control No.: \_\_\_\_\_

**How did you know about our property?**

- Signage \_\_\_\_\_
- Pricelist \_\_\_\_\_
- MPI Website \_\_\_\_\_
- From MPI Employees (Name and Department/Branch) \_\_\_\_\_
- From PPI Employees (Name) \_\_\_\_\_
- Others ForeclosurePhilippines.com

**BUYER'S INFORMATION SHEET**

<b>Name</b>		<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Nationality</b>			<b>Civil Status</b>	<b>Sex</b>
<b>Date of Birth</b>			<b>Tel. No.</b>	
<b>Home Address</b>				
<b>Present Address(for Buyer's Abroad)</b>				
<b>Employer (or Business Name if self-employed)</b>				
<b>Office Address</b>			<b>E-mail</b>	
<b>Tel. No.</b>			<b>TIN</b>	
<b>Position</b>			<b>SSS/GSIS</b>	
<b>CTC No.</b>			<b>Issued at</b>	
<b>Name of Spouse</b>		<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Nationality</b>			<b>Date of Birth</b>	
<b>No. of Children</b>			<b>Age of Children</b>	
<b>Employer (or Business Name if self-employed)</b>				
<b>Office Address</b>			<b>TIN</b>	
<b>Position</b>			<b>SSS</b>	
<b>CTC No.</b>		<b>Issued on</b>		<b>Issued at</b>

**I. FAMILY MONTHLY INCOME (APPROXIMATE)**

*(Please fill-up all information for processing of offer. All information are strictly Confidential)*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> 30,000 below   | <input type="checkbox"/> 30,001-50,000   | <input type="checkbox"/> 50,000-70,000 |
| <input type="checkbox"/> 70,001-100,000 | <input type="checkbox"/> 100,001-150,000 | <input type="checkbox"/> 150,001-above |

<u>Buyer</u>	<u>Spouse</u>	<u>Total</u>
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- a. Employment \_\_\_\_\_
- b. Own Business \_\_\_\_\_
- c. Others (stocks, bonds etc.) \_\_\_\_\_

**II. FAMILY EXPENSES**

- Buyer's income after taxes** \_\_\_\_\_
- Average monthly expenses** \_\_\_\_\_
- Credit cards and other financial commitments** \_\_\_\_\_
- Buyer's periodic major expenses (tuition fees, Insurance premiums, etc.)** \_\_\_\_\_

**III. PERSONAL**

- |       |  |                                |                                  |
|-------|--|--------------------------------|----------------------------------|
| House | <input type="checkbox"/> Live with relatives | <input type="checkbox"/> Owned | <input type="checkbox"/> Renting |
| Car   | <input type="checkbox"/> Yes, how many?      | <input type="checkbox"/> None  |                                  |

**IV. BANK**

**TYPE OF ACCOUNT**

_____	_____
_____	_____
_____	_____

**V. PREVIOUS/EXISTING CREDIT REFERENCE (i.e. Loans, Credit Cards)**

**BANK / FINANCIAL INSTITUTION**

**TYPE OF CREDIT**

_____	_____
_____	_____
_____	_____

**VI. FOR MARRIED BUYERS:**

*For purposes of documentation (Deed of Promise to Sell/Deed of Absolute Sale etc.) I want the documents to be in (check box):*

- My name (with marital consent)
- Our name as SPOUSES
- Others \_\_\_\_\_

**I HEREBY DECLARE THAT THE FOREGOING INFORMATION ARE TRUE AND CORRECT:**

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE