



**PRC Central Office:** P. Paredes St., cor Morayta, Sampaloc, 1008 Manila  
 Philippines **Website:** www.prc.gov.ph **Telephone (63-2) 314-00-27**

Application No. \_\_\_\_\_

**NOTICE :** This application must be filled up in INK and in the applicant's handwriting . All exhibits shall become part of the records of the Commission. All applications must be filed **PERSONALLY** by the applicant.

Name of Examination \_\_\_\_\_ DATE of FILING \_\_\_\_\_  
 Date of Examination \_\_\_\_\_ PERRC No.: \_\_\_\_\_  
 Place of Examination \_\_\_\_\_

(please mark COMPLETE REMOVALS  
 box)  First Timer  Conditioned/Removals  Prelims  Theory Only  
 Repeater  Finals with Prelims  Finals  Practical Only

Paste here  
 your recent  
 PASSPORT SIZE  
 colored picture  
 with full name tag  
 in plain white  
 background

**1. Surname** \_\_\_\_\_ **Given Name/s** \_\_\_\_\_ **Middle Name** \_\_\_\_\_  
**Maiden Name (for married female)** \_\_\_\_\_

**2. Date of Birth (mm/dd/yyyy)** \_\_\_\_\_ **3. Place of Birth** \_\_\_\_\_ **Rurban Code** \_\_\_\_\_ **4. Gender**  Male  Female

**5. Civil Status**  Single  Married  Widow/er  Divorced  Separated **6. Citizenship** \_\_\_\_\_

**7. Legal Status**  
 Have you ever been convicted by final judgement by any court of justice/military tribunal or administrative body?  
 No  Yes Please attach copy of decision.

**8. Permanent Mailing Address** \_\_\_\_\_ **Rurban Code** \_\_\_\_\_ **Contact Numbers w/ area code**  
 Landline \_\_\_\_\_  
 Zip Code \_\_\_\_\_ Mobile \_\_\_\_\_  
 Email \_\_\_\_\_

**9. Name of School Graduated** \_\_\_\_\_ **10. School Address** \_\_\_\_\_ **PRC School Code** \_\_\_\_\_

**11. Degree/Course** \_\_\_\_\_ **Course Code** \_\_\_\_\_ **Board Code** \_\_\_\_\_ **12 Date of Graduation (mm/dd/yyyy)** \_\_\_\_\_

**13. Review Center** \_\_\_\_\_ **Review Center Code** \_\_\_\_\_ **14. No. of Times Exam Repeated** \_\_\_\_\_

**15. PREVIOUS PRC EXAMINATION/S TAKEN**

Name of Examination	Place of Exam	Date Taken (mm/yy)	Rating	Result of Examination (pls check)			
				Passed	Failed	Cond.	Verified By

I DO HEREBY CERTIFY that the information and statements in this application including the exhibits submitted in support thereof, are all true and correct of my own knowledge, and that I am fully aware that any false information or statement in this application or in its attachments renders me liable for criminal prosecution.

I am willing to take a validating examination in case the test results in my place of examination are statistically improbable.



\_\_\_\_\_  
 Applicant's Signature  
 \_\_\_\_\_  
 Date

Subscribed and sworn to before me this \_\_\_\_\_ day  
 of \_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_  
 Affiant applicant exhibited to me his/her Community Tax  
 Certificate No. \_\_\_\_\_ issued  
 at \_\_\_\_\_ on \_\_\_\_\_.



\_\_\_\_\_  
 PRC Administering Officer

**16. ACTION TAKEN BY THE PROCESSOR**

**ISSUANCE of the FOLLOWING FORMS**

Notice of Admission  Permanent Examination Registration Record Card

REMARKS \_\_\_\_\_  
 PROCESSOR \_\_\_\_\_  
 Date \_\_\_\_\_

**17. ACTION TAKEN BY THE LEGAL DIVISION (as applicable)**

REMARKS \_\_\_\_\_  
 LEGAL OFFICER \_\_\_\_\_  
 Date \_\_\_\_\_

**18. ACTION TAKEN BY THE BOARD**

APPROVED  DISAPPROVED  CONDITIONAL

REMARKS \_\_\_\_\_  
 CHAIRMAN/MEMBER \_\_\_\_\_  
 Date \_\_\_\_\_

**19. ACTION TAKEN BY THE CASHIER**

AMOUNT \_\_\_\_\_  
 Official Receipt No. \_\_\_\_\_  
 COLLECTING OFFICER \_\_\_\_\_  
 Date \_\_\_\_\_

**20. ACTION TAKEN BY THE ISSUING OFFICER**

REMARKS \_\_\_\_\_  
 ISSUING OFFICER \_\_\_\_\_  
 Date \_\_\_\_\_

**Instruction:**

Please print this form in a legal size paper having  
 BEST or NORMAL print setting & FIT to PAPER.

## Checklist of Requirements (ORIGINAL and PHOTOCOPY)

<input type="checkbox"/>	NSO Birth Certificate (Security Paper)	<input type="checkbox"/>	Daily Time Record (Pharmacist)
<input type="checkbox"/>	NSO Marriage Certificate (Security Paper) for married female applicant	<input type="checkbox"/>	Detailed Description of Equipment (CPM)
<input type="checkbox"/>	Transcript of Records with scanned picture & remarks " <b>for Board Exam Purposes</b> "	<input type="checkbox"/>	Diploma, Logbook, Mentor's PRC License, PTR & IAPOA (Architect)
<input type="checkbox"/>	Four (4) pcs Passport Size (1 1/2 x 1 1/2 )colored pictures with full name tag	<input type="checkbox"/>	High School Diploma (RME)
<input type="checkbox"/>	Community Tax Certificate (cedula)	<input type="checkbox"/>	NBI Clearance (Arch, CPA, Criminologist, Dentist, Dental Hygienist, Dental Technician, Vet Med, Guidance and Counselling)
<input type="checkbox"/>	Any valid IDENTIFICATION CARD	<input type="checkbox"/>	Police and Court Clearances (Criminologist)
<input type="checkbox"/>	Affidavit of Competency (CPM)	<input type="checkbox"/>	Record of Deliveries Handled (Midwife)
<input type="checkbox"/>	Board of Certificate/PRC License (Nurse-Midwife, Ocular Pharm)	<input type="checkbox"/>	Record of OR-DR Cases (Nurse)
<input type="checkbox"/>	Certificate of 1,000 Case Hours (Social Worker)	<input type="checkbox"/>	Refresher Course (CPA, Dentist, Med Tech, PT & OT, Physician, Pharm, Opto)
<input type="checkbox"/>	Certificate of Experience (CPM, Env'tal Planner, Landscape Arch, Master Plumber)	<input type="checkbox"/>	Summary of Related Learning Experience
<input type="checkbox"/>	Certificate of Special Pharmacology Course (Ocular Pharmacology)	<input type="checkbox"/>	Others
<input type="checkbox"/>	Certification of Employment (CPM, Env'tal Planner, Landscape Arch, Master Plumber)	<input type="checkbox"/>	
<input type="checkbox"/>	Certificate of Internship/OJT (Physician, Pharm, PT & OT, Dental Tech & Hygienist)	<input type="checkbox"/>	
<input type="checkbox"/>	Certification of Good Moral Character (Agri, Crim, Fishery Tech, Forester, Lib., Env'tal P.)	<input type="checkbox"/>	
<input type="checkbox"/>	Certification of Mine and Mill Practice (Mining Engineer)	<input type="checkbox"/>	
<input type="checkbox"/>	Copy of Thesis - Title Page & Approval Sheet (Chemist)	<input type="checkbox"/>	

### STEPS in APPLYING for LICENSURE EXAMINATION

- STEP 1.** Secure Application Form from the Information Desk/Public Assistance Counter or download from [www.prc.gov.ph](http://www.prc.gov.ph)
- STEP 2.** Fill-up Application Form and proceed to Processing Counters (windows 5,6,7,8) or other designated counters and ;  
For : REPEATERS/CONDITIONED - also proceed to Records Division for result/rating verification  
REPEATERS with CHANGE of STATUS - proceed to the Asst. Secretariat's Office for change of status approval  
FOREIGN SOUNDING SURNAME/BORN ABROAD/FOREIGN PARENT/s - proceed to Legal Division for approval of citizenship
- STEP 3.** Pay examination fee at the Cashier's Counters (windows 1,2,3,4) or other designated counters.
- STEP 4.** Accomplish all PRC Forms. Copy **APPLICATION NUMBER** on the Notice of Admission.
- STEP 5.** Proceed to the Customer Service Center/PRC Coop Store for the documentary stamp and window mailing envelope.
- STEP 6.** Proceed to the Issuance Counters (windows 9,10,11,12) or other designated counters.
- STEP 7.** Come back to PRC 2-3 working days before the exam date for verification of school/building/room assignment.

### NO APPLICATIONS SHALL BE ACCEPTED AFTER THE DEADLINE

### RURBAN CODES/SCHOOL CODES/COURSE CODES/BOARD CODE/STATUS CODES

1. Refer to the MASTERLIST of ADDRESS/RURBAN CODES posted at the premises of the filing center for the CODES of the Town, City or Province of your Residence and Postal Address and Place of Birth. This is different from the ZIP CODE.
2. Refer to the MASTERLIST of SCHOOL CODES also posted at the filing center for the School/College/University and Location
3. Refer to the MASTERLIST of COURSE CODES for the Degree & Course Code
4. For STATUS CODES, use the following
  - a. **EX CODE**- Examination Type Code
 

Print "1" for Complete/First Timer	Print "5" for Practical Only
Print "2" for Repeaters	Print "6" for Prelims
Print "3" for Removal/Conditioned	Print "7" for Finals
Print "4" for Theory Only	Print "8" for Finals with Prelims
  - b. **NX CODE** - Number of Times Taken
 

Print "0" for None
Print "1" for Once
Print "2" for Twice .... And so on

### IMPORTANT

1. Keep and bring your Notice of Admission with O.R.
2. Remember your Application Number, this will be used when you fill up the Identification Sheet on the first day of examination.
3. Bring pencils (No.2), ballpen (BLACK ONLY), one piece (1) long brown envelope, one long transparent plastic envelope.
4. Report to your school assignment before 6:00 am on examination days. **LATE** examinees will **NOT** be admitted. This will mean forfeiture of examination fee.